

Burton Community Association Trustees Meeting 12th Nov 2024 (follows General Committee meeting) at The Old House at Home PH

Present

George Hockin (Chair)(GH), Cynthia Walsh (CW), Paul Hawkes (PH), Lydia Thornton (LT), Trystan Hitchens (TH), Paula Coyle (PC) & Chris Bennett (Secretary)(CB)

1. Apologies for absence: James Pearse (Treasurer)(JP)
2. Notes of previous meeting on 3rd Sept 2024

Approval was proposed by (LT) and seconded by (GH) – Minutes approved

3. Actions

Action			
13/10/21/2	PC & (JP)	Research banks to find an alternative account and suit our requirements	On-going
03/05/22/1	CB	Research Starling Bank & Barclay's Bank for suitable Charity account	On-going

Action Updates

Action 13/10/21/2 & 03/05/22/1 – (CB) reported he had made a visit to HSBC in Bath and ascertained (PC) could visit alone to complete the mandate (taking proof of ID) and (JP) could use online banking to set up the dual authorisation process.

4. Treasurer's report – In the absence of (JP) we didn't have a current financial report
5. Health & Safety – No reports
6. BCA Corporate Matters –
 - Election of Chair, Treasurer and Secretary – (CB) this had been carried over from the Sept meeting due to number of trustee absences. (CB) went on to state the current situation needed to be resolved officially in accordance with our Constitutional document. (CB) although not ideal, proposed the current Chair, Treasurer and

Secretary be asked to remain in position until the next AGM in 2025.
A short discussion then took place amongst members.

Following this discussion, the current Chair & Secretary agreed to remain in post until the next AGM when an election must take place. The current treasurer (JP) must be asked if he agrees to the same terms. (CB) agreed to contact (JP) and seek his views and consent.

7. Any other business: - None

Meeting closed – 8.45pm

Next meeting - Trustees – 7th January 2025 (tbc)