

Burton Community Association General Committee Meeting on the 30th Jan 2024 (7.30pm) at The Old House at Home

Present

George Hockin (Chair)(GH), Paul Hawkes (PH), James Pearse (Treasurer)(JP) Lydia Thornton (LT), Paula Coyle (PC) & Chris Bennett (Secretary)(CB)

1. Apologies for absence: Trystan Hitchens (TH) & Cynthia Walsh (CW)
2. Notes of previous meeting on 14th Nov 2023 – Proposed by (PH) and seconded by (JP) - Notes approved
3. Actions

Action			
03.09.18/7	CB	Look at the safety issues for residents following the recent road traffic collision on the triangle – raise this with newly formed Road Safety & Crime Prevention Group	On-going
11.11.19/8	PC	Liaise with JP & CB to produce job description documents for BCA Chair, Treasurer and Secretary.	On-going
24/01/23/7	PC	Research printing options and costs for the Burton cookbook	On-going
14/11/23/2	CW	Place recipe book material onto the BCA Shared Drive	On-going
14/11/23/3	CB	Contact the Bugle newsletter team and request copies of submitted recipes	Completed
14/11/23/4	CW	Speak with Farm shop for ideas and help regarding cook book recipes	On-going

Updates

Action 03.09.18/7 – (CB) reported the latest Local Highways & Footways Improvement Group (LHFIG) meeting took place on the 25th January 2024. The notes from the meeting confirm the necessary funding was approved by Wilts Council and Nettleton Parish Council for both speed limit changes on Nettleton Road and Hillside. I presume we are only waiting for contractors to actually do the work, expected at the end of March 2024.

Action 11.11.19/8 – (CB) reported this was still work in progress. (PC) & (JP) still to complete the roles of Chair and Treasurer.

Action 24/01/23/7 – (CB) reported in the absence of (CW), work was still to be done

on the village cookbook and we are not in a position to look at costings.

Action 14/11/23/2 – (CB) reported on behalf of (CW) this had not been completed

Action 14/11/23/3 – (CB) reported he had obtained the recipes used by the Bugle newsletter and had transferred them to the BCA Shared Drive for (CW) to use.

Action 14/11/23/4 – No update from (CW)

AGM Actions

(CB) also asked the trustees to bear in mind the Actions which came about from the AGM (as listed below)

Action			
14/09/21/1	CB	Offer first aid session to residents for children.	On-going
09/07/23/2	PC	Consider exploring additional ways to reduce speed within the village, to include chicanes, humps in the road and rumble strips. Resident Al Caie asked if any of the BCA Committee to take this project forward. Agreed to be discussed at next BCA meeting	On-going
09/07/23/3	CB	(CW) requested plan to arrange a meeting of the Appearance Group and discuss some ideas.	On-going
09/07/23/5	CB	Seek ways to promoted BCA and encourage volunteers - raise this as an agenda item for the next BCA trustees meeting	On-going
09/07/23/6	CB	(PH) suggested we make better use of available funds with community ideas - raise this as an agenda item for next BCA trustees meeting.	On-going
09/07/23/7	PC & CB	(TH) suggested we should contact Green Square Accor Housing to obtain update on proposals for land adjacent to The Meads	Completed
09/07/23/8	CB	(via email) Amanda Read suggested we consider a 10 th anniversary event to celebrate the formation of the BCA - include this on the agenda for the next trustees meeting	On-going
09/07/23/9		Seek ideas for ways in which we can support our more senior members of community - raise this point as an agenda item for the next BCA trustees meeting	On-going

Comments on the above Actions.

Action 14/09/21/1 – (CB) this remains on-going and proposed we leave this until after this festive period and look again in early 2024.

Action 09/07/23/2 - (CB) reminded members this point was raised asking for someone to take a lead on this potential project. As yet we don't have a BCA Lead on this. Action remains on-going.

Action 09/07/23/3 - (CB) suggested we should make plans for a village 'tidy up' day in March/April. The group discussed options and proposed suitable dates outside of school holidays/easter, i.e. 23rd March and 20th April

Action 09/07/23/5 – Not discussed at this meeting.

Action 09/07/23/6 – (CB) reminded the group we need to ensure some funds are allocated to projects and we don't build up an excess of Reserve funds. A general discussion then took place to re-visit a previous suggestion to consider purchasing a sun shade/sail at the play area. (JP) agreed to take another look at this and come back with proposal/costs. Action remains on-going

Action 09/07/23/7 – (CB) reported he had received a reply from Richard Stephens Green Square Accord Housing (GSA) to confirm the on-going agreement for access to the play area. There were also no immediate plans for any housing development.

Action 09/07/23/8 – In the absence of (TH) - no update on this as yet.

Action 09/07/23/9 – (CB) asked the group to consider ideas to support our more vulnerable residents, this may include residents who live alone, have disabilities, and/or the more elderly. For example, if the village had a prolonged spell of bad weather or failure of the power supplies, did we know who might be vulnerable and what system did the village have in place to identify them? The group had a discussion on the point raised and overall agreed in principle to adopting some form of organised support. It was noted some of our residents may not wish to participate in such a scheme. A suggestion was made to use the existing trustees and form a pyramid style group and respond to a call to check on our identified groups and offer support, if needed. (CB) agreed to look at the neighbourhood and break the village into appropriate ZONES which can be allocated to specific trustees.

All agreed this needs more discussion and remains an on-going Action.

Action 30/01/24/1 – (CB) to provide a suitable zoned area of the village to allocate a trustee to each one.

4. Treasurer's report – (JP) reported the current balance to the end of December is:

- Overall balance = £7,903.61pp
- Restricted = £2,815.01p (36%)
- Unrestricted = £5,088.30p (64%)

(JP) proposed we move cash into the Restricted Fund to provide a more equal balance of accounts.

(CB) mentioned we had to allow for the payment play area inspection of approx. £156.

(JP) proposed we transfer £1,500 from the Lottery Fund to the General Fund, to raise this balance and cover the play area safety inspection payment. Following a discussion by members, this was approved.

5. Health & Safety – CB nothing to report for members

6. Group updates:

a. Events –

- Feedback on Adult & Children’s Christmas Parties – (CB) reported he had received very positive feedback on the adult party, other members of the committee echoed this in a very positive way. (GH) commented he had received feedback requesting the organisers have more notice/time to organise the children’s party.
- Ideas for Easter Event – (CB) asked the group if we should have any plans to organise something for Easter? Following a brief discussion, it was decided we would not arrange anything. It was not known if the OHH or the church had any plans to do anything.
- (CB) also added this year was important for several reasons including:
 - BCA 10th Anniversary
 - 80th Anniversary for ‘D’ Day landings
 - Bugle newsletter Anniversary

Also, the village summer fete is scheduled for the 1st June, in view of this, should there be some form of coordinated approach to arrangements?

- Also, suggestions were made about another village dog show
- b. Community Safety & Crime Prevention (CSCP) + CSW – (CB) commented the Speed Watch team were now including data within the Bugle newsletter. (JP) confirmed there was no relevant information from the NHW scheme.
- c. Village Appearance Group – (CB) reported he intended to organise another village ‘Spring Clean’ which was well attended last year. This is covered under **Action 09/07/23/3** above.

7. Report on other activities: -

- Update on Village Cookery Book – No update on this in the absence of (CW)

8. Any other business –

- (PH) reported he had constructed a number of wooden bird nesting boxes for the church advent fair. The boxes were inexpensive to produce (about £5 each) and asked the group to consider a project for the village to produce more and seek funding accordingly to purchase the timber. We would need to ascertain potential numbers. The group discussed this proposal and all thought it would be something to embrace and encourage our children to get involved. Committee members agreed in principle to this request and to find out potential numbers interested.
Action 30/01/24/2 – (CB) to email village residents to identify interest to acquire a bird box.
- (CB) mentioned the LED lights for the village Christmas tree were becoming defective, a number of lights were duds and suggested we consider purchasing replacements, maybe a good time if shops have some at SALE prices. Committee members agreed to the proposal and (CB) to research costings
Action 30/01/24/3 – (CB) to research sale prices of Christmas tree lights and report back.
- (CB) asked the committee to consider an issue regarding a section of dry-stone walling which had collapsed on the boundary between Green Square Accord (GSA) land and the children's play area. Details/photos had been circulated prior to this meeting. (CB) commented he was unable to identify actual ownership of the wall and perhaps the first step should be to contact (GSA) and appraise them of the situation. (CB) went on to suggest the wall is of no useful purpose and maybe it was time to remove it, subject to owner approval. Agreed we should contact (GSA) as this poses a potential Health & Safety matter
Action 30/01/24/4 – (CB) to write to Green Square Accord and notify them of our comments above

Meeting closed 8.40pm

Next meeting – on Tuesday 5th March 2024