

Burton Community Association Trustees Meeting 19th September 2023 (follows General Committee meeting) at The Old House at Home PH

Present

Paula Coyle (Chair)(PC), Cynthia Walsh (CW), Paul Hawkes (PH), Trystan Hitchens (TH), George Hockin (GH), James Pearse (Treasurer)(JP) & Lydia Thornton (LT)

1. Apologies for absence: Chris Bennett (Secretary)
2. Notes of previous meeting on 20th March 2023

Approval was proposed by (PH) and seconded by (TH) – Minutes approved

3. Actions

Action			
13/10/21/2	PC	Research banks to find an alternative account and suit our requirements	On-going
03/05/22/1	CB	Research Starling Bank & Barclay's Bank for suitable Charity account	On-going

Action Updates

Action 13/10/21/2 & 03/05/22/1 – (JP) awaiting completion of authorised signatory process with HSBC and then change banking arrangements to be fully online to make payments etc.

4. Treasurer's report – (JP) reported the account has a current overall balance for end of August of £8,737.05p
5. Health & Safety – no items to report.
6. BCA Corporate Matters –
 - Elections:
 - Chair George Hockin
 - Treasurer: James Pearse

- Secretary Chris Bennett
- Authorised signatories update: We will continue to try and schedule a date to attend HSBC branch with previously elected team members before trying to transition GH as a banking signatory

7. Any other business: - None

Meeting closed – 8:30pm
Next meeting - Trustees – TBC