

Burton Community Association General Committee Meeting on the 19th Sept. 2023 (7.30pm) at The Old House at Home

Present

Paula Coyle (Chair)(PC), Cynthia Walsh (CW), Paul Hawkes (PH), Trystan Hitchens (TH), George Hockin (GH), James Pearse (Treasurer)(JP) & Lydia Thornton (LT)

1. Apologies for absence: Chris Bennett (Secretary)(CB)
2. Notes of previous meeting on 20th March 2023 – Proposed by (JP) and seconded by (CW)– Notes approved
3. Actions

Action			
03.09.18/7	CB	Look at the safety issues for residents following the recent road traffic collision on the triangle – raise this with newly formed Road Safety & Crime Prevention Group	On-going
11.11.19/8	PC	Liaise with AC & CB to produce job description documents for BCA Chair, Treasurer and Secretary.	On-going
24/05/22/1	PC	Review the finances within the Restricted & Unrestricted funds at the end of 2022	Completed
20/09/22/2	CB	Liaise with JP and work on a system to divert emails to Secretary to nominated trustees to cover absences	Completed
24/01/23/1	CB	Speak with village fete organisers to seek views on Police/Bobby Van visit during the event	Completed
24/01/23/2	CB	(Linked to 24/01/23/1 above) Communicate with Wiltshire Police and Bobby Van Trust to ask attendance at the village fete	Completed
24/01/23/7	PC	Research printing options and costs for the Burton cookbook	On-going

Updates

Action 24/05/22/1 – (PC) reported that this is complete.

Action 20/09/22/2 – (JP) reported that this is complete.

Action 24/01/23/1 – (CW) reported that this is complete

Action 24/01/23/2- (CW) reported that this is complete

Action 13.01.20/1 & 25/01/22/1 – (CB) asked for these Actions to be withdrawn as this was now duplicated with more recent Action 24/01/23/5. Members present approved this.

AGM Actions

Action			
14/09/21/1	CB	Offer first aid session to residents for children.	On-going
09/07/23/1	CB	Liaise with Alistair Caie to produce an article for the next Bugle newsletter seeking additional volunteers to join the CSW team.	Completed
09/07/23/2	PC	Consider exploring additional ways to reduce speed within the village, to include chicanes, humps in the road and rumble strips. Resident Al Caie asked if any of the BCA Committee to take this project forward. Agreed to be discussed at next BCA meeting	On-going
09/07/23/3	CB	(CW) requested plan to arrange a meeting of the Appearance Group and discuss some ideas.	On-going
09/07/23/4	JP & CB	Speak with management of the OHH pub and coordinate suggestions/requirements for Christmas party from the village residents.	On-going
09/07/23/5	CB	Seek ways to promoted BCA and encourage volunteers - raise this as an agenda item for the next BCA trustees meeting	On-going
09/07/23/6	CB	(PH) suggested we make better use of available funds with community ideas - raise this as an agenda item for next BCA trustees meeting.	On-going
09/07/23/7	PC & CB	(TH) suggested we should contact Green Square & Accor Housing to obtain update on proposals for land adjacent to The Meads	On-going
09/07/23/8	CB	(via email) Amanda Read suggested we consider a 10 th anniversary event to celebrate the formation of the BCA - include this on the agenda for the next trustees meeting	On-going
09/07/23/9		Seek ideas for ways in which we can support our more senior members of community - raise this point as an agenda item for the next BCA trustees meeting	On-going

Comments on the above Actions.

14/09/21/1 – (CB) still to arrange this but has provided CPR and DEFIB training to 3x new staff members at OHH.

09/07/23/1 – (CB) an appeal for new CSW volunteers appeared in Sept Bugle newsletter

09/07/23/2 (PC) discussed, no specific decision taken – suggest put back on the agenda for next meeting – also see action 09/07/23/6

09/07/23/3 (CB) – waiting for return from holiday

09/07/23/4 (JP) – updated that this has not progressed

09/07/23/5 – no suggestions made

09/07/23/6 – agreed, only suggestions made are that we investigate purchase of a speed watch sign (PC) and re-ignite investigations on Sail for the play area (JP)

09/07/23/7 – letter sent 9th Sept

09/07/23/8 – agreed this was a good idea, TH to think about this

09/07/23/9 - agreed this was a good idea, but no suggestions made as to specific actions. To discuss at next meeting

4. Treasurer's report – (JP) reported the current balance to the end of August is:

- Restricted = £3,225.27p (£37%)
- Unrestricted = £5,481.78p (63%)

5. Health & Safety – Discussion of the new speed limit sign past play area- to follow up with CB. No other issues discussed

6. Group updates:

- a. Events – Adult Christmas party CB / JP to speak to OHH
Kids Christmas party GH to discuss with 'mums in village' to find volunteers
- b. Community Safety & Crime Prevention (CSCP) + CSW – (CW) reported 2/3 sessions per week. The Gibb also asked for help with their Speed Watch – which wasn't forthcoming, the team felt it was better that local people conduct the speed watch in their villages. Discussion about speeding on Hillside and safety of pedestrians – CW to ask bugle to put call to action to see if anyone is willing to take on campaign for pavements on hillside

- c. Village Appearance Group – need to organise an autumn tidy up CB to organise. Which should hopefully include clearing of the drains
7. Report on other activities:
- Defib training (see action above)
 - Village cook book – ongoing
8. Any other business – None

Meeting closed 8.05pm
Next meeting – TBC