

Burton Community Association Annual General Meeting 16th October 2022 (6.30pm) at The Farm Shop & Kitchen

Present

Paula Coyle (Chair) Will Hussey Alistair Caie Sue Clark James Pearse
Trystan Hitchens Cynthia Walsh Paul & Lee Jane Hawkes Lydia Thornton
George & Cordelia Hockin Chris Bennett

1. Apologies for absence: Amanda Read

Paula Coyle welcomed the residents and thanked everyone for attending. No formal Introductions were made as each person present knows one another

2. Notes of previous meeting on 14th Sept 2021 – Approved (Proposed by PC and Seconded by (CB)

3. Actions arising from previous meeting

Action			
14/09/21/1	CB	Arrange first aid session(s) for village children	On-going
14/09/21/2	CB	Contact NPC and offer to arrange a meeting with trustees to exchange ideas/views, particularly as we now have a number of newly elected Cllrs.	Completed
14/09/21/3	CB	Speak with OHH management and offer CPR & Defibrillator training to staff members.	Completed
14/09/21/4	CB	Speak with Burton residents to identify blocked road gullies and liaise with Cllr. Dafforn to discuss road clearance request.	Completed
14/09/21/5	CB	Circulate the offer of help in deciding whether to improve home/personal security	Completed
14/09/21/6	JP	Produce an article for the next Bugle newsletter on the installation of cameras he has used.	Completed
14/09/21/7	CB & JP	Liaise with JP and complete the registration for the NHW Scheme, as required.	Completed
14/09/21/8	PC	Make initial enquiries with Green Square Housing regarding proposals to use the	Completed

		land adjacent to the children's play area	
14/09/21/9	CB	Circulate details of the 'Green Walker' Scheme to village residents to obtain views.	Completed
14/09/21/10	CB	Circulate details of the MyWiltshire reporting App. As a means of raising issues with the local authorities	Completed
14/09/21/11	CB	CB to produce an article for the village Bugle newsletter regarding reporting of nuisances, e.g. dogs barking, etc.	Completed
14/09/21/12	PC	Produce a very short survey of ideas and obtain feedback before booking a venue for the village Christmas party.	Completed
14/09/21/13	CB	Email residents and seek a volunteer(s) to organise the children's Christmas party event	Completed

Action updates:

14/09/21/1 – (CB) reported he had yet to arrange any additional training for village children. The session which took place in 2019 was well received and thought it would be a very useful to repeat. A number of issues had meant this had been put on the 'back burner' and efforts would be made to arrange this training in the near future (dates to be arranged)

14/09/21/2 – (CB) reported he had sent an email to the Chair of Nettleton Parish Council offering to host a meeting with all Cllrs., to exchange ideas and get to know each other in a more informal setting. A follow up email was sent and the proposal was placed on the NPC meeting agenda for discussion, unfortunately the BCA did not receive a reply and took the view it was not something the Cllrs. wish to partake in.

14/09/21/3 – (CB) reported after contacting staff at the OHH pub, we have trained an additional x2 members of staff in CPR & Defibrillator usage. (CB) went on to say arrangements were in hand to train the new General Manager Aimee Wood later this month

14/09/21/4 – (CB) reported he had produced a list of blocked gullies which was forwarded to NPC Cllr. Dafforn who in turn made arrangements for the Vac machine to visit and clear the gullies. This has also been done along the main road in August this year with side roads to be done later this year.

14/09/21/5 – (CB) reported the offer of help was sent to all residents, including specialist advice on Home Security equipment, however the offer was not taken up. (AC) mentioned using the 'Bobby Van' scheme as a means of helping our residents and maybe consider asking the local PCSO/Crime Prevention Officer to attend a

session with residents. Following a group discussion, it was agreed to enquire with the Police and Bobby Van Trust to seek advice.

Action 16/10/22/1 – CB raise this point at the next BCA committee meeting with a view to contacting Police and Bobby Van Trust and have a coordinated visit to the village.

14/09/21/6 – (JP) reported he had produced an article which was added to the village Bugle newsletter, which provided details on CCTV and use of Ring doorbells which had cameras. No residents contacted JP for assistance or information.

14/09/21/7 – (JP) reported that following his appointment as NHW Coordinator he had completed the registration of Burton village within the national NHW scheme. (AC) raised the point of whether or not residents needed to be registered with the village scheme? JP had been in discussion with CB and it was agreed with the advent of electronic communication then all relevant NHW/Police info was passed to residents and likewise residents communicate back in the same way, thus avoiding delays. The group also raised the possibility of improving the visibility of the scheme within the village such as using signs on lampposts and stickers in house windows, etc. (CB) stated he had done an initial request and delivered about a dozen stickers already. (JP) stated he had about x20 stickers remaining. In view of the number of new arrivals to the village it was decided it would be a good idea to offer this facility again.

Action 16/10/22/2 – CB to contact residents and offer the NHW stickers.

14/09/21/8 – (PC) reported she had not contacted Green Square Housing directly but had spoken with the contractors/staff who maintain the area, they had indicated the village could make use of the area until such time as it is required.

A general discussion then took place amongst the residents regarding the types of use the land could be used for and where permission should be obtained. It was decided the land is still privately owned by the Housing Association and any specific use would need to be approved by them. The BCA would not undertake any formal arrangements to maintain this plot of land at this stage. Use of the land for children to play was thought to be in keeping with the company consent.

14/09/21/9 – (CB) reported he had placed an article within the Bugle newsletter outlining the function of the 'Green Walker Scheme' to seek any support to introduce this locally, unfortunately there were no responses of interest.

14/09/21/10 & 14/09/21/11 – (CB) reported he had placed an article in the Bugle newsletter on the use of the MyWilts App as a means of reporting community matters. This included a section on dog nuisance.

A brief discussion took place within the group about reminding our residents about the use of the reporting system.

Action 16/10/22/3 – CB produce an article for the Bugle newsletter to bring this system to the attention of the community

Action 16/10/22/4 – CB to 'Post' this information onto the community website.

14/09/21/12 – (PC) reported a survey was arranged to gauge views on preferred venue for the next Christmas party. The overall response indicated the OHH pub was

the most favoured. The 2021 party was held at the OHH pub.

14/09/21/13 - CB) reported he had sought volunteers to organise the 2021 children's Christmas party. Although there were no offers to organise, we had plenty of responses to help and support the event.

4. **Chairman's Annual Report** – (PC) had prepared and distributed copies of the report to the attendees.

(PC) stated this year we have progressed and consolidated on several fronts, and by referring to the annual report, summarised the main points:

Reminder of BCA Purpose

Maintenance of a Children's Play Area

- Play equipment has been maintained, insured and inspected to ensure safety

To Preserve & Protect Health

- The defibrillator equipment is registered with The CIRCUIT a national scheme approved by South Western Ambulance Service and available for use by members of the public.
- This year we have been unable to conduct refresher/new training and but have maintained list of 25 trained community members as well as the purchase of new defib pads and battery

To Promote an Improved Liaison with Police (Community Speed Watch)

(PC) made reference to data provided by the CSW team leader (AC), which covered numbers of sessions, vehicles reported to the police for exceeding the speed threshold.

- The association has worked in partnership with the local Police to provide a community speed watch (CSW) group to help reduce traffic speed and minimise harm of injury to its residents.

(AC) also added it was hoped the numbers of volunteers to increase which would enable the team to do more.

(PC) added the team was doing very good work and would encourage others to join.

A general discussion then took place regarding possible methods to reduce speeding traffic through the village, including the possible use of speed calming measures such as 'Sleeping Policeman', Rumble Strips and bollard chicane systems. (AC) raised the

point that any cost for such work would entail a considerable cost which in part be met by our Parish Council. This is a cost which the NPC would in likelihood be unable to meet from precept. (SC) asked if this was the case then could the BCA provide funding to assist. (CB) mentioned these type of road calming measures is used in urban/rural roads and wasn't sure if they could be implemented along a 'B' class road and suggested we make enquiries with Nettleton Parish Council/Wiltshire Council and ascertain options available. (AC) suggested residents could attend a Parish Council meeting and discuss these issues.

Neighbourhood Watch

- (JP) has volunteered to become the Scheme coordinator for the village and has registered burton on the national scheme.

Village Appearance Group

- The group continue to take the lead on encouraging the community to improve the overall appearance of the village, and seek to improve the overall wellbeing. The village has also held an 'Open Gardens' event which proved popular.

Social Committee

- Although restricted through the COVID restrictions during this year the BCA has managed to support the village BBQ and organised the Christmas party. The BCA has also supported the Parish Queen's Jubilee party by providing transportation.
- Also mentioned the Christmas party this year would be held on the 2nd December. Negotiations are under way to hold the event at The Salutation Inn, more details to follow.

Village Lottery Club

- This is the seventh year of the village lottery and still provides the bulk of funding for BCA activities. During this year 2021-22:
 - Lottery income was £3,175
 - Lottery prize money was £1,430
 - Lottery licence fee £20
 - Remaining funds for BCA use - £1,725

Annual finance report

(PC) reported the annual receipts for 2021-22 were £3,928 and payments were £3,009.

Funds remaining are:

Unrestricted funds - £3,798

Restricted funds - £2,721

(PC) then invited any questions regarding the Annual Report.

Acceptance of the Annual Report

- Proposed by AC
- Seconded by GH

5. Election of 2022-23 Trustees

(CB) stated that in accordance with the BCA constitution and on rotation James Pearse and Cynthia Walsh are required to 'step down', the five existing trustees would remain in post.

(JP) & (CW) stated they were willing to remain trustees

Paul Hawkes also stated he was willing to stand for election as a trustee.

The following voting took place:

James Pearse – proposed by (PC), seconded by (LT)
Cynthia Walsh – proposed by (PC) and seconded by (AC)
Paul Hawkes – proposed by (JP) and seconded by (CW)

All nominations above were agreed by members present.

The charity trustees to be registered with the Charity Commission for 2022-23 are:

Chris Bennett
Paula Coyle
James Pearse – re-elected
Cynthia Walsh – re-elected
Lydia Thornton
Trystan Hitchens
George Hockin
Paul Hawkes - elected

6. Focus on the Year Ahead 2022-23- Open Forum

(PC) invited the attendees to speak and the below was raised:

(CB) reported he had received an email from resident Amanda Read who had apologised for non-attendance but did submit an email with discussion points. (CB) referred to the content of the email, containing the following bullet points

- Burton Appearance – Amanda had volunteered to continue to maintain the x4 village planters. Suggested work could be done at the Nettleton Road/Church Hill junction
- Website – Mentioned there had been changes to the Header & Footer menus
- BCA Trustees – Suggested the trustees become more visible and invite residents to meetings
- Burton Calendars – Now on sale from the Farm Shop for £10.99p

(PC) commented that all residents were welcome to come along to a BCA meeting and take part. When dates are known then they will be published in advance and included in the Bugle newsletter.

Action 16/10/22/5 – CB to ensure BCA meeting dates are published when known.

Persons present wished to pass on their thanks for the work done by Amanda in support of the community.

Conclusion of meeting

(CB) thanked everyone for coming along to the meeting and would pass on thanks to Dan & Ange Clark for allowing us to use the Farm Shop for the meeting.

Meeting closed – 8.10pm

Next AGM – To be arranged for tba 2023