

Burton Community Association General Committee Meeting on the 24th May 2022 (7.30pm) at The Old House at Home

Present

Paula Coyle (Chair)(PC), James Pearse (JP), Lydia Thornton (LH), Cynthia Walsh (CW), George Hockin (GH), & Chris Bennett (Secretary)(CB)

1. Apologies for absence: Trystan Hitchens (TH)
2. Notes of previous meeting on 3rd May 2022 – Proposed by JP and seconded by GH – Notes approved
3. Actions

Action			
03.09.18/7	CB	Look at the safety issues for residents following the recent road traffic collision on the triangle – raise this with newly formed Road Safety & Crime Prevention Group	On-going
11.11.19/8	PC	Liaise with AC & CB to produce job description documents for BCA Chair, Treasurer and Secretary.	On-going
13.01.20/1	CW	Work on ideas for recipe book themes and send to CB for circulation to residents	On-going
13/10/21/1	CB	Make enquiries with local gardener contractors and obtain an idea on costs to maintain the village spaces	On-going
13/10/21/5	CB	Speak with organisers of Parish Platinum Jubilee event and discuss options to support this, including financial help.	Completed
25/01/22/1	CW	Place all recipes into a folder on the 'Google' Shared drive	On-going
03/05/21/1	PC	Produce a draft survey questionnaire about AGM preferences	Completed

Updates

Action 03.09.18/7 – CB reported the next CATG meeting is scheduled for the 13th June 22 and we await further updates.

Action 11.11.19/8 – PC reported this was still work in progress, we needed to complete the roles of Chair and Treasurer.

Action 13.01.20/1 & 25/01/22/1 – CW reported there was no update. CB asked what type of publication would be produced. CW stated this was yet to be decided and would probably something along the lines of a 'spiral ring bound' booklet. Action remains on-going

Action 13/10/21/1 – CB reported there had been no significant progress on this and was planning a site visit with the contractor. Remains an on-going Action

Action 13/10/21/5 – CB reported the approved £500 had been paid by cheque to the event organisers, who were extremely pleased to have received such a generous donation.

Action 03/05/22/1 – PC reported she had produced a survey questionnaire for views on the BCA AGM had been circulated to the residents. A total of 22 responses had been received. The results of the survey were discussed amongst the group which resulted in a decision to make enquiries with the OHH pub to establish availability to host the event. There were some interesting replies regarding issues they would like progressed for the next year 2022-23.

4. Treasurer's report – CW confirmed the current total balance was £6,295.59p with including £3,792.38p held in un-restricted funds. Also note the £500 donation to the Jubilee Party event is to be accounted for this month. PC mentioned the funds left within the unrestricted account should be reduced to a more reasonable figure and comply with our policy which is set at around £1,500. A general discussion then took place to discuss internal transfer of funds between unrestricted and restricted areas. It was agreed we could look at this again once we know the uptake of lottery subscription renewals and the cash this brings to BCA funds.

Action 24/05/21/1 – PC to revisit this towards end of 2022.

5. Health & Safety – CB reported there had been no reports of 'health and safety' issues

6. Group updates:

a. Events –

- HM Queen's Platinum Jubilee 4th June
GH mentioned he had received a number of enquiries about the finer details of the event including times of buses. CB responded by stating the organisers were in the process of producing a timetable for the mini bus transport and there would be more info on car parking, a map will be produced for location and a check made on permission to bring dogs, etc.
- Village Fete
CB reported the church events group had yet to decide a date for this event although it is likely to be put back to August/Sept.

- b. Community Safety & Crime Prevention (CSCP) + CSW
CB reported the Speed Watch Team had been informed by Wiltshire Police they were planning an Action Week, scheduled for 1-7 June. The Burton team were planning at least 2 sessions during this time.

- c. Village Appearance Group – No updates

7. Report on other activities: None

- 8. Any other business – Village Communications Survey
CB reported Amanda Read was ready to launch the survey to our residents and was waiting for the AGM survey completion, this had now been done. All members agreed this next survey should go ahead. CB agreed to inform Amanda.

Meeting closed – 8.30pm

Next meeting - General Committee – AGM to be arranged (1930hrs)