

Burton Community Association General Committee Meeting on the 13th Oct 2021 (7.45pm) at The Old House at Home

Present

Paula Coyle (Chair)(PC), James Pearse (JP), Trystan Hitchens (TH), Chris Bennett (Secretary)(CB) & George Hockin (GH)

1. Apologies for absence: Lydia Thornton & Cynthia Walsh
2. Notes of previous meeting on 2nd Sept 2021 – Proposed by PC and seconded by JP – Notes approved
3. Actions

Action			
03.09.18/7	CB	Look at the safety issues for residents following the recent road traffic collision on the triangle – raise this with newly formed Road Safety & Crime Prevention Group	On-going
11.11.19/8	PC	Liaise with AC & CB to produce job description documents for BCA Chair, Treasurer and Secretary.	On-going
13.01.20/1	CW	Work on ideas for recipe book themes and send to CB for circulation to residents	On-going
13.01.20/2	CB	Liaise with Church PCC and arrange meeting to discuss ideas for events suitable for older children	On-going
10.02.20/4	CB	Green Dog Walkers Scheme to include this as an item for the AGM agenda	Completed
29.06.21/1	CB	Contact Lesley Hodges and Joyce Watson to obtain update on CSW training	On-going

Updates

Action 03.09.18/7 – CB reported the CATG had met on the 23rd Sept and the latest update was to raise the completion of the assessment report with Senior Officers and find out if there is a proposed deadline for publication. The next meeting is likely to be in December and await further updates

Action 11.11.19/8 – CB reported this was still work in progress, we needed to complete the roles of Chair and Treasurer.

Action 13.01.20/1 – CB reported in the absence of CW, this was still ongoing.

Action 13.01.20/2 – No update on this.

Action 10.02.20/4 – CB reported this had been an article published in the October edition of the Bugle newsletter and so far, no residents had expressed any interest in this initiative.

Action 29.06.21/1- CB reported that since the resignation of Judith Bird he had taken on this Action. As yet no update on progress

4. Treasurer's report – CB reported in the absence of CW, the latest bank statement for end of Sept shows a balance of £7,473.86p. CB presented a spreadsheet for the financial status of the individual funds (restricted & unrestricted), and explained this had not been verified with treasurer and should only be considered a draft copy.

(TH) asked if there was any update on the use of BoilerJuice donations through oil purchases. (JP) reported he had not checked recently and wasn't entirely sure how/when this donation is paid. (JP) will report back at next meeting.

(GH) asked if there were any projects planned which could make use of the funds available. (PC) mentioned there was a discussion at the AGM to enquire about the use of the land owned by Green Square Housing and could we establish what they intended to use it for as it was earmarked for housing. There was some consideration to asking for a short-term lease and develop it for recreation, alongside the play area. (CB) reminded members that some years ago a resident had asked if we could consider erecting an ornate village sign, which at the time we concentrated on completion of the play area.

(TH) suggested we could consider making use of a gardening contractor to assist with maintenance of the village greens/verges. Following a discussion amongst members it was decided to look at costs for a gardener.

Action 13/10/21/1 – CB to make enquiries with local gardeners and obtain costings.

5. Health & Safety – CB reported there had been no reports of 'health and safety' issues

6. Group updates:

- a. Events

- 'Trick or Treat' on the 31st Oct – (CB) reported that following responses from a previous email, plans to host a full Halloween party wasn't achievable and we should just have the 'Trick or Treat'

evening. Members wished to thank Al & Marje Caie for their very kind offer to use their garden.

Action 13/10/21/2 – CB to circulate details for the ‘Trick or Treat’ evening

- Update on Adults Christmas Party Survey – (PC) reported the survey was due to close on the 18th Oct and to date so far, we have had 44 responses, with a majority proposing we have a cold buffet at the OHH pub. Following a discussion amongst members present it was agreed at this stage to make enquiries with the OHH and seek availability and discuss service requirements, a preferable day would be a Friday evening.

Action 13/10/21/3 – PC to discuss with (LT) and meet with OHH management

- Volunteers for Children’s Christmas Party – (CB) stated that this event had previously been coordinated by Judith Bird who was no longer able to do this. (CB) reported we had volunteers from the village to help with the event but needed someone to coordinate. Following a discussion, it was agreed a preferred date would be Saturday 18th December (4pm) and (CB) would perform this role

Action 13/10/21/4 – CB to contact party helpers and arrange the event.

b. Community Safety & Crime Prevention (CSCP) + CSW

- Note change of CSW Coordinator – (CB) reported Al Caie had now taken on the role of coordinator from Judith Bird. Members present noted this and wished to pass on their thanks to Judith for performing this task.
- Update on Neighbourhood Watch Scheme Registration – (JP) reported he had liaised with the Wiltshire NHW Coordinator and had completed the registration of our scheme. (JP) had also requested window stickers and other items.

c. Village Appearance Group – (CB) had nothing further to report

7. Report on other activities – (CB) mentioned the Parish proposal to hold HM Queen Elizabeth II Platinum Jubilee party on the 4th June 2022 at Kington Down Farm. Similar parties were held for the Golden & Diamond Jubilee’s. The organising committee were asking for assistance to fund raise and volunteers to help. Following a group discussion, it was agreed this was a very worthwhile event and something we should support. A number of options were available to achieve this, including some financial backing. At this stage it was agreed (CB) should speak with the party organisers and discuss options to support this.

Action 13/10/21/5 – CB to speak with Jubilee party organisers

8. Any other business – None

Meeting closed – 9pm

Next meeting - General Committee – tba (1930hrs)