

Burton Community Association General Committee Meeting on the 2nd Sept 2021 (7.30pm) at The Old House at Home

Present

Paula Coyle (Chair)(PC), Cynthia Walsh (Treasurer)(CW), & Chris Bennett (Secretary)(CB)

1. Apologies for absence: James Pearse (JP)
2. Notes of previous meeting on 28th July 2021 – Proposed by PC and seconded by CB – Notes approved
3. Actions

Action			
03.09.18/7	CB	Look at the safety issues for residents following the recent road traffic collision on the triangle – raise this with newly formed Road Safety & Crime Prevention Group	On-going
11.11.19/8	PC	Liaise with AC & CB to produce job description documents for BCA Chair, Treasurer and Secretary.	On-going
13.01.20/1	JB	Work on ideas for recipe book themes and send to CB for circulation to residents	On-going
13.01.20/2	JB	Liaise with Church PCC and arrange meeting to discuss ideas for events suitable for older children	On-going
10.02.20/4	CB	Green Dog Walkers Scheme to include this as an item for the AGM agenda	On-going
29.06.21/1	JB	Contact Lesley Hodges and Joyce Watson to obtain update on CSW training	On-going
28/07/21/1	CB	Discuss BBQ dates with Marje Caie to agree having the event at the church	Completed

Updates

Action 03.09.18/7 – CB reported there had been no updates from either CATG or Nettleton Parish Council. Believe the next meeting is scheduled for Sept and await an update

Action 11.11.19/8 – CB reported this was still work in progress, we needed to complete the roles of Chair and Treasurer.

Action 13.01.20/1 – CW reported this was still ongoing and had received some recipes.

Action 13.01.20/2 – No update on this.

Action 10.02.20/4 – CB reported this had been included on the AGM agenda

Action 29.06.21/1- No update on this

Action 28/07/21/1 – CB reported he had discussed options with Marje Caie to host the village BBQ at the church on 11th Sept. Confirmed plans were in place to hold this event.

4. Treasurer's report – CW she had not produced or circulated a monthly spreadsheet for August but would have information available for the AGM

PC also asked if arrangements had been made to have CW as an authorised signatory on the bank account. CW responded she still needed to contact the bank to obtain appropriate forms.

Current total bank balance for the end of August was not available

5. Health & Safety – CB reported there had been no reports of 'health and safety' issues

6. Group updates:

- a. Events – CB reported BBQ was scheduled for the 14th Sept
- b. Community Safety & Crime Prevention (CSCP) + CSW – No updates
- c. Village Appearance Group – CB had nothing further to report

7. Report on other activities –

- Update Play Area Fence Painting/Staining – CB reported a number of volunteers from the village helped apply a single coat of stain to the play area fencing, which should help protect the timber from the weather. A total of 4 and a half tins were used. We purchased 6 tins. CB suggested we could apply a second coat early next year to enhance the finish.
- Update on Refresh of Village Website – CB reported more work had been done on the website refresh. A new theme had been inserted by Graham

Read for comments. Following a look at the new design/theme, members thought it didn't have the desirable impact although liked the new menu structure. CB confirmed Graham had other alternatives to try and more work was needed.

8. Any other business – CB reported he had been to see Judith Bird (JB) earlier today at her request. As a result of the meeting JB said her overall health had got to a stage where she was unable to perform the role of trustee or committee member and regrettably, asked we accept her resignation from the BCA with immediate effect.

Members present were aware of JB's health matters and wished to thank Judith for all her contributions over the years supporting the village and BCA work.

Meeting closed – 8.55pm

Next meeting - General Committee – to be decided after the AGM (1930hrs)