

Burton Community Association General Committee Meeting on the 28th July 2021 (7.30pm) at The Old House at Home

Present

Paula Coyle (Chair)(PC), Cynthia Walsh (Treasurer)(CW), James Pearse (JP) & Chris Bennett (Secretary)(CB)

1. Apologies for absence: Judith Bird (JB)
2. Notes of previous meeting on 29th June 2021 – Proposed by JP and seconded by PC – Notes approved
3. Actions

| Action | | | |
|-------------------|----|---|------------------|
| 03.09.18/7 | CB | Look at the safety issues for residents following the recent road traffic collision on the triangle – raise this with newly formed Road Safety & Crime Prevention Group | On-going |
| 11.11.19/8 | PC | Liaise with AC & CB to produce job description documents for BCA Chair, Treasurer and Secretary. | On-going |
| 13.01.20/1 | JB | Work on ideas for recipe book themes and send to CB for circulation to residents | On-going |
| 13.01.20/2 | JB | Liaise with Church PCC and arrange meeting to discuss ideas for events suitable for older children | On-going |
| 10.02.20/4 | CB | Green Dog Walkers Scheme to include this as an item for the AGM agenda | On-going |
| 29.06.21/1 | JB | Contact Lesley Hodges and Joyce Watson to obtain update on CSW training | On-going |
| 29.06.21/2 | CB | Purchase sample of wood stain for use at the play area | Completed |
| 29.06.21/3 | CB | Purchase a set of defibrillator pads | Completed |
| 29.06.21/4 | JP | Register the BCA with BoilerJuice community scheme | Completed |

Updates

Action 03.09.18/7 – CB reported there had been no updates from either CATG or Nettleton Parish Council.

Action 11.11.19/8 – CB reported this was still work in progress, we needed to complete the roles of Chair and Treasurer.

Action 13.01.20/1 – In view of JB's absence there was nothing further to report

Action 13.01.20/2 – No update on this.

Action 10.02.20/4 – CB reported once the AGM date is agreed then this will be included in the agenda.

Action 29.06.21/1- No update on this

Action 29.06.21/2 – CB reported sample pots of the stain were not available and with approval of members (via email) he had ordered 6 x 5 litre tins which were awaiting delivery. The cost so far was £7741p. CB went on to say he didn't know how much would be needed so the final costs may be slightly more. CB will update when products are delivered and he will then arrange for volunteers to apply the wood stain.

Action 29.06.21/3 – CB reported he had purchased a new set of defibrillator pads, which were now inside the cabinet. We now had x2 sets in date and ready for use.

Action 29.06.21/4 – JP reported he had registered the BCA as a community group with BoilerJuice and was now available for residents to register their support. CB confirmed this was an article in the next bugle newsletter. This would be followed up by a reminder email in due course with further explanation, if needed.

4. Treasurer's report – CW & CB presented the end of month (June) financial report. PC commented the balance remaining in the bank is rather more excessive than preferred, we should aim to lower this amount.

CB also informed the members the Defibrillator restricted fund now had a minus figure of about £23 and proposed we seek approval of trustees to transfer funds into this area. Members present agreed with proposal.

Current total bank balance for the end of June is £8,032.26p

5. Health & Safety – CB reported there had been no reports of 'health and safety' issues

6. Group updates:

- a. Events – CB asked the members to consider a suitable date for a village BBQ and after discussing this with Marje Caie we ought to be looking for a date in early September. Following a short discussion it was suggested we look to holding the event on Saturday 11th September. CB agreed to discuss further with Marje.

Action 28.07.21/1 – CB to liaise with Marje Caie on date for village BBQ

CB also suggested we ought to be thinking of a Christmas event and how this might go down with residents after the COVID pandemic

- b. Community Safety & Crime Prevention (CSCP) + CSW – No updates
- c. Village Appearance Group – CB had nothing further to report

7. Report on other activities –

- Play Area Fence Painting/Staining – Nothing further to report (see above comments in Actions updated)

- Update on Refresh of Village Website – CB reported the village had two websites (www.burtonwilts.org.uk and www.burtonvillage.org.uk the former is the original site which is managed by Alistair Caie the latter is a newer site introduced at the time the BCA was formed, and is managed by Graham Read. CB had received feedback from several sources to say the BCA orientated website needed some form of refresh. Following this feedback CB and members of the Bugle newsletter team arranged a meeting with Graham Read to discuss options. It was a very encouraging meeting and a number of things could be introduced. CB then presented a draft document outlining a revised menu structure. Members had an opportunity to view the document and provide feedback, additional comments were noted by CB. PC also mentioned that if the website supported any of our Constitutional objectives, then funding could be made available if it improved this service to our community

8. Any other business – No additional business

Meeting closed – 8.45pm

Next meeting - General Committee – 31st August 2021 (1930hrs)