

Burton Community Association General Committee Meeting on the 7th Oct 2019 (7.45pm) at The Old House at Home

Present

Paula Coyle (Chair)(PC), James Towers (JT), Judith Bird (JB), Missy Sell (MS), Jamie Sell (JS), Cynthia Walsh (CW), Al Caie (AC)(Treasurer) & Chris Bennett (Secretary)(CB)

1. Apologies for absence: James Pearse
2. Notes of previous meeting on 9th Sept 2019 – Proposed by PC and seconded by AC – Notes approved
3. Actions

Action			
03.09.18/7	CB	Look at the safety issues for residents following the recent road traffic collision on the triangle – raise this with newly formed Road Safety & Crime Prevention Group	On-going
14.01.19/1	JT	Apply for a Costco card as principal user and add MS & PC as additional users	On-going
08.07.19/1	PC	Arrange an Events Group meeting	Completed
09.09.19/1	CW	Obtain additional Bobby van Trust leaflets and/or an electronic copy for circulation	Completed
09.09.19/2	PC	Make contact with Wiltshire Bridleway Association regarding Marsh Lane bridleway work	Withdrawn
09.09.19/3	CB	Seek approval of BCA Trustees to increase the lottery prize money to £115	Completed

Updates

Action 03.09.18/7 – CB asked this to be covered under item 6b below

Action 14.01.19/1 – JT reported this remains an outstanding Action. A general discussion then took place among the members enquiring as to whether it was something we would wish to pursue. JT had completed the application process and paid the fee (£26.40p) for card issue. JT next step was to visit the store with ID and complete the registration process. The general consensus was we would only use it for very occasions such as Halloween and Christmas and use would be minimal. Proposal for JT to make enquiries about cancellation and recovery of fee paid. Action remains outstanding pending this enquiry.

Action 08.07.19/1 – MS reported the Events group had held a meeting and this would be covered under item 6a below

Action 09.09.19/1 – CW outlined the facilities available and how the Bobby Van works within the community and they would be prepared to offer a group session or individual visits. CB confirmed he had received electronic copies of the two Bobby Van leaflets from CW. Following a general discussion within the group it was proposed to send an electronic copy to residents on the circulation list and to print copies (with explanatory note) to those residents not on circulation list. The overall objective is to gauge potential interest of residents and how the Bobby Van would best service this.

Action 07.10.19/1 – CB to circulate leaflets to residents

Action 09.09.19/2 – PC reported she had spoken with a family living in Marsh Lane to seek their views on a BCA project to improve access along the bridleway. The residents expressed some concern about the existing problems with surface water and flooding issues experienced. This had been an on-going problem that had been reported to local authorities. A general conversation took place amongst members and agreed any work undertaken by BCA may have a detrimental effect on the existing problems. All agreed to have this Action withdrawn.

Action 09.09.19/3 – CB reported he had received approval from the trustees to purchase turf & topsoil for use on the Appearance Group project.

4. Treasurer's report – AC reported he had been locked out of the online banking and had submitted a request to have this reset. JT confirmed he had experienced similar issues when he was treasurer. AC also confirmed he had resubmitted another form (for CIO's) to become the primary user of the account. AC is awaiting a response from HSBC.

AC has produced in advance of the meeting and circulated to members a financial spreadsheet and reports for the end of Sept 2019. AC invited members to comment on the figures provided.

- Current total bank balance is £6,865.70p
- Unrestricted reserves of £3,974.01p

5. Health & Safety – CB stated there were no reports or incidents to consider. CB mentioned he was in the process of reviewing all governance documents, which included risk assessments and H & S policy. This would be reported at the next meeting.

6. Group updates:

- a. Events – MS reported the group had met and decided the Halloween party would be cancelled, mainly because PC & MS would be unavailable. The

Christmas Party had been booked for the 13th Dec and a meeting with Matt from the OHH pub will take place to confirm arrangements.

JB, PC & CW would meet on the 16th Oct to discuss the Christmas Party plans.

MS also went on to say she had decided through increasing workload to hand the role of Events Group Chair to JB.

JB stated she had received interest from residents who would be prepared to reinstate the Halloween Party, although the date would be the 2nd Nov. A meeting had taken place and it was agreed to go ahead with the event. MS agreed to handover the Halloween kit to AC for storage and use at the event. MS also stated she and Pete Coyle had the template for invitations.

Action 07.10.19/2 – MS to send copies of Halloween flyer and invites to AC

AC agreed to produce a draft flyer/invitations and send to members for comment, prior to circulation

Action 07.10.19/3 – AC to produce a draft Halloween flyer

JB also confirmed the children's Christmas Party would take place on the 21st Dec.

AC proposed a vote of thanks for the work done by MS in organising the many village events. All members present endorsed this.

- b. Community Safety & Crime Prevention (CSCP) + CSW – JB reported she had sent a reminder email to Wiltshire Police requesting they make contact with Joyce Watson & Lesley Hodges to complete registration and arrange training in CSW role.

CB reported (as Action 03.09.18/7 above), the Nettleton Parish Council had discussed the proposals outlined by Martin Rose. Cllrs. had rejected the use of chevrons on the road surface and use of lane separation markers. Cllrs. supported the use of SLOW signs and markings on Nettleton Road, and sought to have the Speed limit changed to 20mph along Nettleton Road. Cllrs. were going to attend the next CATG meeting and progress their proposals.

- c. Village Appearance Group – CB reported work undertaken along the main road verge had been completed and a section of turf laid. CB wished to thank all members who had helped complete this task. CB also mentioned the group had agreed to arrange the village Christmas tree, more details to follow.

7. Report on other activities – None declared

8. Any other business

- Role and tasks of BCA Secretary – PC mentioned she was in the process of discussing the work currently done by CB and looking at how this could be delegated to other committee members. PC will meet with CB on the 16th Oct and report back.
- Church Bell Ringing – AC reported there had been a complaint from a resident directly to the church bell ringers during their last practice evening. AC went on to say the bells are typically rung at weddings, Special Services and maybe monthly for practice. AC asked members, does the BCA have a view on this? A general conversation took place within the group and overall it was felt the Bell Ringers were valued and contributed to traditional village life. However this subject was considered not to be something the BCA would become involved in.
- CB mentioned the latest edition of the Bugle had been produced and circulated, and thanked the editor JT for his continued work on this
- CB also mentioned the dinner for Di Bell was taking place at the Salutation on the 11th Oct and if you were attending then you would need to book direct with the pub.

Meeting closed – 9.10pm

Next meeting - General Committee – 11th November 2019 (1945hrs)