

Burton Community Association General Committee Meeting on the 9th Sept 2019 (7.45pm) at The Old House at Home

Present

Paula Coyle (Chair)(PC), Cynthia Walsh (CW), Judith Bird (JB), James Pearse (JP), Jamie Sell (JS), Al Caie (AC)(Treasurer) & Chris Bennett (Secretary)(CB)

1. Apologies for absence: James Towers & Missy Sell
2. Notes of previous meeting on 8th July 2019 – Proposed by JB and seconded by CW – Notes approved
3. Actions

Action			
03.09.18/7	CB	Look at the safety issues for residents following the recent road traffic collision on the triangle – raise this with newly formed Road Safety & Crime Prevention Group	On-going
14.01.19/1	JT	Apply for a Costco card as principal user and add MS & PC as additional users	On-going
29.04.19/3	JP	Research options for providing shade at the play area	Completed
08.07.19/1	PC	Arrange an Events Group meeting	On-going
08.07.19/2	AC	Seek approval of trustees to agree the proposal to use Play Inspection Company for the next annual inspection of the play area equipment	Completed
08.07.19/3	CB	Contact Nettleton Parish Council and enquire about any outstanding CIL payment for the 1 & 2 Nettleton Road development	Completed
08.07.19/4	CW	Contact the 'Bobby Van' Charitable trust and obtain information on services provided	Completed
08.07.19/5	CB	Report surface water problems junction of Nettleton Road and Church Hill to NPC	Completed
08.07.19/6	JT	Place an article on 'Village Link' in the next edition of Bugle newsletter	Completed
08.07.19/7	CB	Communicate with Burton Cllrs regarding the use of Marsh Lane bridleway as a safer route to Acton Turville	Completed
08.07.19/8	CB	Contact Waitrose supermarket in Chipping Sodbury to arrange a suitable date for cheque presentation	Completed

Updates

Action 03.09.18/7 – CB reported this remains on-going. The item will be discussed further at the Area Transport Group meeting on the 17th Sept.

CB reported he had received an update from Martin Rose Highways Dept. Wiltshire Council outlining his proposal and costs. This has also been sent to NPC for discussion at their next meeting on the 12th Sept. CB had previously circulated the proposed plan of changes to members. We will await the response from NPC and CATG.

Action 14.01.19/1 – CB reported on behalf of JT, this remains an outstanding Action.

Action 29.04.19/3 – JP reported he had researched various websites for suitable shading. The sizes and costs were substantial and having revisited the play area thought there would be insufficient space to have a permanent feature. Other types were discussed including using a parasol over the picnic table but security of the item would be difficult to manage. After discussion it was agreed to leave this and consider revisiting next year with other more suitable options.

Action 08.07.19/1 – PC reported the Events group were yet to meet and suggested the meeting must be held this week to make any arrangements for the Halloween party. Action remains on-going.

Action 08.07.19/2 – AC reported the proposal to use Play Inspection for the next play area annual inspection, had been approved by the trustees. The order had been placed and the next inspection would take place sometime in January 2020.

Action 08.07.19/3 – CB reported he had received a communication from David Kerr Chair of Nettleton Parish Council, which provided details of the current situation regarding allocated funds (incl. CIL) and the proposed expenditure allocation. Details were provided to members for information. CB also asked members to consider any proposed future projects, which might make use of CIL funding and if so bring to NPC by November 2019.

AC mentioned he believed the remaining amount of CIL from the Nettleton Road development would be about £1k

Action 08.07.19/4 – CW reported she had travelled to Corsham to see the 'Bobby Van' in use and had conversations with the team. They were very helpful and suggested they could come to a group meeting of residents or if preferred, to come on individual basis. CW distributed two pamphlets outlining the work they provide. A general discussion then took place whereupon it was agreed we circulate details of this facility to our residents and gauge the likely uptake. CW was asked to try and obtain an electronic copy of the pamphlets or obtain sufficient numbers (x150 to distribute to residents who are not Internet connected. All other residents could be emailed.

Action 09.09.19/1 – CW to obtain electronic copy of pamphlets and additional hard copies.

Action 08.07.19/5 – CB reported he had done this via the MyWiltshire online system and was happy to report David Arnup and NPC Parish Councillors have since visited

the site. CB was informed the problem was identified and Highways Dept. propose creating a diversion for surface water to align with the current water gully. In the meantime the gullies had been cleared using the suction machine. CB was unable to provide a date when the remaining work would be done.

Action 08.07.19/6 – CB reported on behalf of JT, this had been included in the latest edition of the bugle newsletter.

Action 08.07.19/7 – CB reported he had arranged a meeting with David Kerr in his capacity as a Cotswold Warden to discuss the bridleway in Marsh lane. David indicated the path was in a reasonable condition although some work needed to be done such as, clearing the vegetation to a suitable width and removing the loose stones. It might also be useful to improve the areas around the stepping-stones and remove potholes. David indicated the Council would not be in a position to allocate funds and suggested it could be work undertaken by the BCA provided they communicate with the landowner, who was responsible for the maintenance of the bridleway access.

AC suggested we could also contact the Wiltshire Bridleway Association (WBA) and seek their advice and help.

Action 09.09.19/2 – PC to make contact with the WBA and seek advice

Action 08.07.19/8 – CB reported a cheque presentation took place at Waitrose Supermarket at 10am on Saturday 20th July 2019. A cheque for £257 was presented. CB also on behalf of the members wished to thank JB for making the suggestion and organising the fund raising with Waitrose.

CB also confirmed a short article would appear in the next Bugle newsletter.

4. Treasurer's report – AC reported he had produced in advance of the meeting and circulated to members a financial spreadsheet and reports for the end of July & August 2019. AC invited members to comment on the figures provided.

- Current total bank balance is £6,925.70p
- Unrestricted reserves of £3,994.01p

5. Health & Safety – CB stated there were no reports or incidents to consider.

PC mentioned we would need to ensure a Risk assessment was prepared for the forthcoming Halloween event. CB confirmed he would review the current risk assessment and check for any changes required.

6. Group updates:

- a. Events – PC reported the group had not met and suggested they should meet this week. A general conversation took place and it was agreed they could meet this Thursday.

b. Community Safety & Crime Prevention (CSCP) + CSW

- Community Speed Watch – JB reported that due to the non-availability of members of the team little time had been spent deployed in the village. JB also mentioned she had not heard back from our two volunteers (Joyce & Lesley) to confirm they had received a response from Wiltshire Police regarding registration and eventual training. JB & CB will follow this up.

- c. Village Appearance – CB reported that following the last meeting of the group it was agreed they should make efforts to coordinate and better manage the maintenance of the village areas. CB mentioned that he and Jane Knowland were working to providing a 'seasonal' calendar that would better identify the jobs month by month and have a form of working structure. This work was still on-going. CB also mentioned an area of the verge on the main road had been recently cleared and at some stage would need to be either grass seeded/turfed or planted. When the group had decided which option was preferred then they would be asking the trustees for suitable funding.

7. Report on other activities

- a. Lottery club membership update – CB reported the current membership was 48, however from the end of Sept, the numbers would increase to 51, which was great news. In view of this increase CB proposed we increase the prize money allocation accordingly and suggested an increase of £15 a month to be divided into £5 extra for each 1st, 2nd & 3rd prize. CB then summarised the incomings/outgoings from the club fund, as follows:

- Total incoming funds = £3,015
- Prize money allocation (proposed) = £1,450
- Lottery licence renewal = £20
- **Total remaining for BCA use = £1,545**

Members discussed this proposal and agreed to the increase.

Action 09.09.19/3 – CB to seek approval from trustees to increase the lottery prize money to £115 per month

8. Any other business

- a. Footpath lighting – CB reminded members he had possession of a number of lights which were replacements for the stolen lights along the footpath onto Toll Down Way. An earlier decision was made to hold back on fitting them until needed. After a brief conversation members agreed they could not be fitted. CB will arrange with JT

- b. Closure of Nettleton Post Office & Shop – CB mentioned the recent closure of Nettleton shop and proposed to show our appreciation and a huge ‘thank you’ to Di Bell for her service to the community over many years. All members present added their thoughts and echoed those comments.

Meeting closed – 9.15pm

Next meeting - General Committee – 7th October 2019 (1945hrs)