

Burton Community Association Annual General Meeting 24th April 2017 (7.30pm) at St Mary's Church

Present

Al Caie	Judith Bird	Paul Bird	Missy Sell	James Towers
Rachel Scott	Steve Symons		Marje Caie	Viv Clark
Peggy Packer	Pete Coyle		Glynis Morris	Trystan Hitchens
Peter & Lesley Broadhurst	Chris Bennett			

1. Apologies for absence: Amanda Read, Derek & Annie Trubody, Victoria Hitchens, Grant Cambridge, Paula Coyle

Al Caie welcomed the residents and introduced/named individuals who were present to ensure everyone was made aware of individual identification and any roles performed within the BCA

2. Notes of previous meeting on 25th April 2016 – Approved (Proposed by Judith Bird and Seconded by Missy Sell)
3. Actions arising from previous meeting – none to be carried over

Action			

4. Chairman's Annual Report – copies distributed to attendees

Al Caie stated the year had been very busy, as we had a new Constitution to reflect Charity Act requirements and were now registered as a charity with the Charity Commission, particularly as the BCA had exceeded the £5k income threshold. Advice provided by charity specialists guided the BCA to become a Charitable Incorporated Organisation (CIO) This comes with a number of advantages, including the application for grants, gift aid and the BCA can now own/lease land in its name as opposed to named individuals.

Al Caie stated that the BCA had spent money on village facilities this year most of which was approved for the play area project

A great deal of thanks to all those residents and volunteers who have helped make this happen

Al Caie referred to the annual report and summarised the main points

- Burton in Bloom – The white picket gates and planters at the entrance to the village have been installed and looking great. We have installed solar lighting along the pathway leading between The Street and Toll Down Way making it a safer place to walk during dark evenings. The overall appearance of the village is much tidier, thanks to Trystan & Victoria Hitchens for coordinating this activity and to all those residents who have helped

- Events – We have had lots of food and fun and have raised a lot of funds, particularly popular has been the ‘Auction of Promises’
- Book Club – Amanda Read had produced the article for the annual report which highlights the current activities of this group
- 100 Club Lottery – The lottery club remains as the mainstay for income generation for BCA activities and projects, which is important for sustainability and have a regular income for maintenance and insurance renewals, etc. Thanks to Chris Bennett for managing this side of our activities
- Village Communications – The BCA ensures that all residents are able to access information on community matters and projects. Use is made of the quarterly Bugle Newsletter, village website, email circulation, this has all helped to create a sense of community which is improving
- Community Speed Watch (CSW) – The CSW team have conducted about 50 sessions to date this past year and about 3% logged exceeding the speed limit and have been reported to the Police.
- Public Access Defibrillator – We have the equipment installed at the pub and is working correctly. It has been over a year since a number of residents were initially trained in its use, so Chris and Missy have organised a refresher session for 8 residents which went down well
- Children’s Play Area – A big thank you to Adrian Packer and Tom Natresse for the work done to erect the fencing and gates around the area, supported by a number of volunteers. We had 28 ton of top soil delivered and encountered problems unloading due to the size of lorry. We were in a jam and thanks to Freddie Clark and his 1-ton loader we were able to overcome the problem and distribute the topsoil.

Fund raising continues to progress and we have secured or expect to secure the following:

- ❖ £10k from Section 106 payments for the Grange housing development
 - ❖ £1k from Nettleton Parish Council for the CIL payment for development at 1 & 1 Nettleton Road
 - ❖ £5k applied from the Chippenham Area Board
 - ❖ £2k applied from the Jack Lane Trust
 - ❖ £500 from White Horse Housing Association
 - ❖ £500 from Cotswold Homes for another bench
 - ❖ Grant Cambridge is currently researching ‘Awards for All’
- The Old House at Home public house – the owners and staff of the pub are seeking to make changes to make it a little more community orientated. We will keep residents informed of developments
 - Financial Accounts – Details of this are attached to the report, which shows a

current balance of £1,889.95p. We would also like to record thanks to Mr Jim Murphy who is examining the accounts

Al Caie stated this was a quick snap shot and we should all look forward to next year and we should expect to be ordering the play area equipment.

Al Caie then invited any questions from the residents

- Peter Broadhurst didn't wish to ask a question but wanted to congratulate the initiative to form the BCA and what you are doing is a fantastic job. During my time as a Parish Councillor and as Chair I recognise the parish has three very different communities, and I would have recognised the BCA had achieved more than the Parish Council. How it would be good if all three areas of the parish had similar organisations to work alongside the Council. The BCA has done a marvellous job, with active participation from a number of people

Acceptance of the Annual Report

- Proposed by Judith Bird
- Seconded by Pete Coyle
- Vote – all in favour

5. Election of 2017-18 Committee

Al Caie informed the attendees that as part of the registration process to become a CIO we had to submit the names of initial trustees, which at the time were the existing BCA Committee members. The CIO will start to operate with immediate effect and the trustees will now decide how it will go further. What happens next? The trustees will serve for a year, they will next meet in a week or so and decide what committees they want. Al Caie declared that he was standing down as Chairman and as a committee member. Al wished to thank everyone for his or her support.

Election

The charity trustees registered with the Charity Commission for the first year 2017-18 are:

Chris Bennett
Judith Bird
Alistair Caie
Grant Cambridge
Trystan Hitchens
Victoria Hitchens
Glynis Morris
Rachel Scott
Steve Symons

James Towers

6. Year Ahead and Open Forum

Al Caie invited the attendees to speak and the below was raised:

- Paul Bird asked what are the plans and development for the play area and how was the funding so far?

Al Caie indicated the plans were on the noticeboard in this church, and explained the types of equipment agreed by the play area sub-group and were very similar to the equipment at the Grittleton play area. We have raised about 60% of funds required. We have another £12k to raise and would hope to achieve this within the next 6 months. Steve Symons mentioned that we should expect to obtain some financial grant from landfill and would look into this.

- Missy Sell asked if the new CIO was allowed to make investments to increase funds?

Al Caie referred to the new constitution and responded by saying yes in accordance with Section 4 – Para 5

- Peter Broadhurst asked if the BCA had any exemption from VAT?

Al responded that we had looked into this and only exempted if the provision was for disabilities. James Towers also confirmed we were not exempt for VAT

- Trystan Hitchens asked, what about gift aid?

Al Caie responded yes we are in the process of preparing a claim for gift aid to go to HMRC

- Judith Bird mentioned we still had problems with horse muck on pavements

Al Caie responded that he had taken this up previously and was told by resident Jenny Minney has stated that all the livery staff know not to ride n the pavement

A presentation was made to both Al & Marje Caie for the support given to the BCA in particular Al for his role as Chair of BCA for last two years and Marje for the work done on the Children's Play Area

Meeting closed – 8.20pm

Next AGM – To be arranged for April 2018