

# Burton Community Association General Meeting 26<sup>th</sup> September 2016 (7.30pm) at St. Marys Church

## Present

Al Caie (Chair)(AC), Judith Bird (JB), James Towers (Treasurer)(JT), Rachel Scott (RS), Grant Cambridge (Vice Chair)(GC), Steve Symons (SS), & Chris Bennett (Secretary) (CB)

Public Participation – Marje Caie & Jo Towers

1. Apologies for absence: Missy Sell, Glynis Morris, Trystan & Victoria Hitchens
2. Notes of previous meeting on 30<sup>th</sup> August 2016 – Approved
3. Actions

Action			
<b>23.05.16/13</b>	AC	Produce a revised Constitution and resubmit a Charity Registration application	<b>On-going</b>
<b>27.06.16/2</b>	AC	Coordinate with GM & JB to research methods of marketing the BCA	<b>On-going</b>
<b>25.07.16/3</b>	AC	Arrange a village residents meeting to discuss and accept the revised constitution	<b>Completed</b>
<b>25.07.16/8</b>	AC	Speak with Wilts Council and Landowners regarding the 'fly tipping' in the lane off Hillside	<b>On-going</b>
<b>30.08.16/1</b>	JT	Arrange 'Google Drive' access for all members of the Committee	<b>On-going</b>
<b>30.08.16/3</b>	JT	Produce a shortlist of BCA logos and circulate to members prior to next meeting.	<b>On-going</b>
<b>30.08.16/5</b>	MS	Arrange an Events Sub Committee meeting for planning of next Halloween event on 29 <sup>th</sup> Oct	<b>Completed</b>
<b>30.08.16/6</b>	CB	Discuss with TH & VH and arrange next village 'tidy up' day	<b>On-going</b>
<b>30.08.16/7</b>	JT	Speak with TH & VH regarding suggestion to purchase Spring Bulbs	<b>On-going</b>

## Updates

Action 23.05.16/13 & 25.07.16/3 – AC reported that following the Special General meeting which has just been held, then the draft constitution was approved. The next step is to complete the application process to become a charity, which will be the next step

Action 27.06.16/2 – JB informed the group the meeting had yet to take place, no

further update

Action 25.07.16/8 – AC reported the landowner, Wilts Council and Nettleton Parish Council had been contacted about the ‘fly tipping’ at this stage no one was prepared to take responsibility for clearing the site. BCA will need to investigate further

Action 30.08.16/1 – JT reported this was still to be done and asked for clarification on individual access to material. CB suggested there was nothing in the documentation, which requires restricted access, and all committee members should be granted full access to ‘Google drive’ material. JT will arrange for access in the very near future

Action 30.08.16/3 – JT reported there was a firm favourite for the new BCA logo. The details will be brought to the next meeting for final approval of committee

Action 30.08.16/5 – AC reported the events committee has met and plans put in place for the Halloween party. The next meeting will take place at 8pm on Thursday 13<sup>th</sup> Oct

Action 30.08.16/6 – CB reported no firm date had been fixed by TH/VH although they have proposed a possible date of weekend 5<sup>th</sup>/6<sup>th</sup> Nov (sent via email)

Action 30.08.16/7 – JT reported he had not yet spoken with TH/VH about the plan and would update at next meeting

4. Treasurer’s report – JT reported we had a current balance of £4,818.72p
5. Health & Safety – RS raised concern regarding a motor vehicle near miss/accident on the corner of Nettleton Road outside The Old Farm house. The visibility around the corner is poor and thought the hedgerow had made the view worse. The property is currently vacant and under the control of letting agents.

**Action 26.09.16/1 – CB to contact letting agents and report community concern for safety**

6. Appointment of BCA Trustees – AC asked that following the approval of the application to become a CIO, does all the current members of committee agree to becoming a named trustee? TH & VH had already sent acceptance  
All committee members present and listed above agreed to become a named trustee of the future CIO

7. Events

- a) Halloween – Next meeting 13<sup>th</sup> Oct to finalise plans
- b) Burton Ladies Night 8<sup>th</sup> Sept feedback - JB reported another successful evening with 10 ladies present, and planned a further event in November

- c) Curry night 30<sup>th</sup> Sept – CB reported on behalf of Pete Coyle that 9 residents were planning to attend. JB & MC volunteered to take members to Chipping Sodbury. Return travel was yet to be arranged
- d) Christmas Party at Grittleton House – RS reported the balance of payment and menu choices will be due by 7<sup>th</sup> November. Enquiries had been made regarding mini-bus/taxis and would cost approx. £5 each person for return journey. RS will circulate menu details soon.  
**Action 26.09.16/2 – RS to circulate menu details and arrange for collection of final payment/balance**

8. Report on Activities

- a) Burton in Bloom – No update
- b) Community Speed Watch – AC reported that he had taken possession of a Speed Indication Device (SID), which didn't have any leads/battery pack/clamp or manual. AC will contact manufacturer for details and assistance with spares. AC also suggested we were not going to spend money on it for repair. This should also be managed and supported by NPC

AC also reported the Police Community vehicle was currently withdrawn and Wiltshire police are in the process of providing a new vehicle.

AC reported a new volunteer for CSW – Andy King from Little Marsh Bungalow, Hillside was due to undergo training in December 16. Also possibility of another volunteer in near future

- c) Play Area – AC reported Wiltshire Council had approved the planning application with no conditions attached. The play area sub committee are due to meet on Sunday 2<sup>nd</sup> Oct and agree next step, which could be purchase of fencing and gates. Details will be brought to next full committee meeting. AC also proposed we arrange a celebration meeting/drink on the play area site with residents and sponsors and suggested Friday 7<sup>th</sup> Oct  
**Action 26.09.16/3 – AC to circulate details of proposed meeting/celebration**

9. Any other business – JB reminded everyone about the Macmillan coffee morning at her home on 30<sup>th</sup> Sept, all were welcome

**Meeting closed – 8.15pm**

**Next meeting 7.30pm on Monday 31st Oct 2016**