

Burton Community Association General Meeting 7th March 2016 (7.30pm) @ The Old House at Home PH

Present

Al Caie (Chair) (AC), Judith Bird (JB), Trystan Hitchens (TH), Missy Sell (MS),
Chris Bennett (Secretary) (CB)

1. Apologies for absence: Grant Cambridge (Vice Chair), Victoria Hitchens, Pete Coyle, Olivia Watts
2. Notes of previous meeting on 1st February 2016 – Approved
3. Actions

Action			
30.11.15/1	PC	Report on road surface problems, particularly on The Street and maintain liaison with NPC	On-going
01.02.16/4	TH	Research suppliers for purchase of bollards for grassed area near entrance of Toll Down Way	On-going
01.02.16/3	AC	Produce an article for Honeycomb to inform local communities on the acquisition of a Public Accessed Defibrillator (PAD)	On-going

Updates

Action 26.10.15/1 – AC reported Pip Gilbert had completed the enquiry with our insurers and our policy now includes the defibrillator at an annual cost of £10. A general enquiry regarding future insurance of play area/equipment would depend on equipment installed, looking at a potential annual cost of £250.

Action 26.10.15/10 – CB reported the village/community website had been updated to show a list of local tradesmen as advertised on checkatrade.com. Thanks to Graham Read for publishing this.

Action 04.01.16/5 – MS reported that she had attended a meeting with Church events committee and agreed partnership approach for forthcoming events (see below agenda item for events planned)

Action 04.01.16/12 – MS reported that having researched the process of 'Crowd Funding' then this would be most beneficial when we hold a sponsored event such as a 'bike-athon' (see below item for Events). It is not really useful for general donations towards projects.

Action 01.02.16/1 & 01.02.16/4 – TH will cover this within item below – Activities ‘Burton in Bloom’

Action 01.02.16/2 – CB reported David Webb had been provided the majority of articles for next edition of The Bugle, except article for Paul Bird (JB reported this was in hand) and details for next Village Tidy Up (TH will arrange)

4. Treasurer’s report – AC produced a financial report prepared by Pip Gilbert to cover profit/loss and a current bank balance of £3,377.70p. All members present had received a copy and accepted the report as accurate
5. Health & Safety – AC asked if there were any H & S issues. Identified we will need to review the risk assessment for the forthcoming village ‘tidy up’ day. This will need to be circulated to the village for comment
Action 07.03.16/1 – TH to review risk assessment and arrange for distribution in time for 2nd April 16 (tidy up day)

6. Events –

- a) Future events – MS reported that following the meeting with Church committee it was agreed the 4th July party would go ahead, and reported that the church has re-scheduled the village Bar-B-Que.
- b) Also agreed to help with Easter Egg Hunt following church service on 27th March.
- c) Support for church ‘Fun Fridays’ commencing with quiz night on 18th March
- d) Burton ‘Bake Off’ – this could be a fund-raiser and consider using a guest judge. Any cakes to be auctioned. JB asked if this could be held alongside HM Queens 90th birthday celebrations on 23rd April. It was generally felt we didn’t have time to organise this in time. A general discussion took place, which suggested having a specific function on ‘Fun Friday’ event 22nd April? AC proposed JB to join MS on the events group to pool ideas.
- e) Treasure Hunt/Orienteering exercise suggested could be either in vehicles or pedestrian. Either way we will need to consider liaison with Police to hold a vehicle based treasure hunt. Also need to consider risks for children/pedestrians around the village.

Action 07.03.16/2 – MS (assisted by JB) to make plans for 4th July event and Bake Off event

7. Report on Activities

- a) Defibrillator – CB reported the Public Access Defibrillator (PAD) was now installed on the outside wall of the pub. We currently have 33 residents trained in CPR technique and use of the defibrillator. An article will appear in the next edition of ‘The Bugle’ to update residents. The local Gazette & Herald newspaper had been contacted and provided details. To date the

newspaper has not responded.

- b) Burton in Bloom – Action 01.02.16/1 TH reported a set of 4 lights had been purchased and fitted to a fence along the footpath between The Street and Toll Down Way. The lighting is considered to be suitable as a trial. Cost for each is £10, and TH has incurred a cost of £40, which will need to be reimbursed. To complete the entire length of footpath we will need an additional 5/6 lights of similar spec. AC proposed we purchase another set and the overall cost of £90 or £100 will be covered by funds.

Action 07.03.16/3 – TH to purchase additional lighting, and pass receipts to Pip Gilbert for reimbursement.

Action 01.02.16/4 – TH reported he had researched the purchase of bollards for grassed area near entrance to Toll Down Way. TH had received a quote from a company called ‘Jacks’ who also supplied Wiltshire Council. A standard wooden bollard of suitable dimensions would cost £100 per bollard (which doesn’t include fitting) we would need about 10 in total. This was thought to be too much cost. An alternative was re-cycled plastic which looks similar to wood costs £45 for each bollard (not installed) General feeling was they could be easily broken and not suitable. TH said that Wiltshire Wood Recycling was about to become an approved installer for highways work. We await a quote from them for supply and fit of bollards. This is still an on-going action. TH also mentioned that the rep from ‘Jacks’ who supply picket gates to Wiltshire Council were not aware of any order for gates to be fitted in Burton. The BCA was under impression the picket gates had been ordered by Wilts Council?

Action 07.03.16/4 - AC to speak with Chippenham Area Transport Group to confirm order of Burton ‘picket gates’

TH confirmed the next village ‘tidy up’ day was scheduled for Saturday 2nd April 16 and details have been forwarded to David Webb for inclusion in next edition of The Bugle.

Action 07.03.16/5 – TH to forward a copy of flyer to CB for circulation on community/village website.

- c) Community Speed Watch – AC reported he had circulated article for next edition of the Bugle. Metro counts results revealed the sites at Pear Tree house and Hillside was considered suitable for CSW. The site along the C161 at junction with Toll Down Way didn’t achieve the sufficient speed results and therefore unable to use this location for CSW. We now await the Police to risk assess the sites and approve them. JB asked “if we have more speed watch sites, could we have the speed detection device for longer periods?” AC stated at present we share with Luckington, and would need to negotiate this extended period with them. AC also reported that CB had undertaken the police driving assessment to be authorised to drive the Community Speed Watch Police vehicle. A general discussion then took place regarding the use/purpose of having the vehicle to assist with traffic speed calming measures. Group also discussed a possibility of revisiting the problem on the C161 to seek alternative solution to speeding vehicles

Action 07.03.16/6 – AC to revisit ‘traffic calming’ problems in the village and speak with Chippenham Area Transport Group

- d) Play Area – AC produced a report from Paula Coyle regarding recent meeting of Play Area Focus Group and circulated this to members. This contained a few designs and is still on-going. AC wished to thank this group for work done so far.

AC reported we are still waiting for the pre-planning application advice from Wilts Council that was expected today. AC also discussed the recent letter sent by Wills & Co, Chartered Town Planners on behalf of an application by resident Greg Clark to develop land off Nettleton Road for housing. The proposed plan included the site now leased to the BCA specifically for ‘play area’ amenity. In view of this letter group discussed content of any reply to letter. All agreed we should speak with our landlord, planning dept. and Green Square Housing

Action 07.03.16/7 – AC to draft a reply letter to Wills & Co outlining BCA position, regarding leasehold agreement with landowner as a binding arrangement.

- e) 100 Club – CB reported the next step was to reapply for the annual licence due in mid May at a cost of £20. Completion of a return will be done in early April to ensure time for processing by Wiltshire Council and ensure renewal is done prior to lapse of existing licence.

Action 07.03.16/8 – CB to apply for lottery licence renewal

- 8 Annual General Meeting – AC reported this was scheduled for 7.30pm on Monday 25th April 2016 and to be held in St Mary’s Church. Details will be circulated to residents following the next BCA meeting
- 9 Any other business – Committee suggested canvassing if a member of the local church committee would like to consider becoming a member of the BCA committee

Action 07.03.16/9 – AC to raise with church committee

MS also asked we raise the issue of dog fouling of pavements and ‘dog on dog’ attacks at next meeting

Meeting closed – 9.40 pm

Next meeting 7.30pm on 4th April 2016