

Burton Community Association General Meeting 1st February 2016 (7.30pm) @ The Old House at Home PH

Present

Al Caie (Chair) (AC), Judith Bird (JB), Victoria Hitchens (VH), Pete Coyle (PC),
Chris Bennett (Secretary) (CB)

Residents – Tristan Scott (TS), Richard (RR) & Millie Riddell (MR)

Observing – David Kerr Chair of Nettleton Parish Council (DK)

1. Apologies for absence: Grant Cambridge (Vice Chair), Trystan Hitchens, Missy Sell
Olivier Watts, Pip Gilbert & John Millican

2. Notes of previous meeting on 4th January 2016 – Approved

3. Actions

Action			
26.10.15/1	AC	Contact Pip Gilbert to obtain details of current insurance and then make enquiries with insurance company to obtain quote for increased liabilities.	On-going
26.10.15/10	CB	Discuss with Graham Read potential for having details of tradesmen placed on the community website	On-going
30.11.15/1	PC	Report on road surface problems, particularly on The Street and maintain liaison with NPC	On-going
04.01.16/1	CB	Publish details of mobile phone app 'My Wiltshire' on the village/community website to encourage residents to report road defects in the village	Completed
04.01.16/2	AC	As 04.01.16/1 – publish details on the Burton Wilts website	Completed
04.01.16/3	TH	Research suitable lighting for footpath area between Toll Down Way and The Street and produce a proposal document with costs	On-going
04.01.16/4	CB	Liaise with Amanda Read to publish an update on NPC meeting/voting 14 th Dec regarding Neighbourhood Plan	Completed
04.01.16/5	MS	Liaise with Church Representatives regarding proposed events, i.e. Easter Egg Hunt, Bake Off, and June Village Fete	On-going
04.01.16/6	CB	Speak with new residents at The Grange	On-going

		development regarding a welcome social event	
04.01.16/7	AC	Discuss with OH@H feasibility for siting of defibrillator	Completed
04.01.16/8	CB	Seek volunteers for defibrillator training and produce a training plan	Completed
04.01.16/9	CB	Remove shrubs/trees from donated wooden planters and advertise for sale in village	Completed
04.01.16/10	AC	Speak with Wiltshire Council regarding a solution to parking problems on grass verge near Toll Down Way and Toll Road	Completed
04.01.16/11	AC	Liaise with Wiltshire Police regarding Community Speed Watch Police vehicle availability for CSW team use	Completed
04.01.16/12	MS	Research 'Crowd Funding' facility on social media to support funding of community projects	On-going

Updates

Action 30.11.15/1 – PC reported that this was still in hand and asked if we were using the phone app 'MyWiltshire' to report road surface problems did we still need to inform the NPC, as any highway problem was ultimately a Wilts Council matter? On advice of DK it was recommended that PC liaise with Cllr Beare who was the point of contact for NPC highways issues as well as Wilts Council.

Action 04.01.16/1 – CB reported details placed on burtonvillage website

Action 04.01.16/2 – AC as above on burtonwilts website

Action 04.01.16/3 – VH reported that they had researched solar lighting, which could be placed on the fence along the passageway. A string of 4 lights would cost approx. £20-£30 depending on model. Not sure how effective or how many would be required at this stage. AC proposed that we purchase a set of 4 and try them out for effectiveness. If they were unsuitable then we could return them. If they were ok and we needed more, then to come back for approval for more. All agreed to the purchase of a set for trial.

Action 01.02.16/1 – VH to purchase a set of solar lights and reclaim expense.

Action 04.01.16/5 – AC reported that a proposed meeting for MS and Church event committee was postponed and rescheduled for 18th Feb

Action 04.01.16/6 – CB reported that the residents of The Grange development had organised a social event as a group, which was well attended. This was a good opportunity for neighbours to get acquainted. CB also reported that a further meet the neighbours of The Grange was being planned by MS to run in conjunction with a much larger village event in the future.

Action 04.01.16/7 & 8 – see below update on defibrillator

Action 04.01.16/9 – CB reported the donated shrubs had been removed from planters and were now placed in the proposed children’s play area. The planters were being prepared for placement once the picket gates have been installed on approach road to the village

Action 04.01.16/10 – see below update for Burton in Bloom

Action 04.01.16/11 – AC reported the use of a Police vehicle by CSW was still being progressed. Currently the Police are reviewing the authorisation to drive the vehicle and once the process is agreed we should be able to share the resource with other CSW teams across the County.

4. Treasurer’s report – AC produced an account balance sheet and financial report from Pip Gilbert. This was distributed to members and copies provided for all to view. The account turnover had exceeded £7k and we were now obliged to register as a charity. AC proposed we accept the offer of Pip Gilbert to make application with the Charities Commission. All present supported this and were grateful to Pip for undertaking this task. MR asked about the outgoing fee of £1,500 for legal fees. AC responded by saying the legal fees for registration and leasehold title for play area was to be met by the Community Association. AC reported that a generous donation had been received to cover this cost.
5. Health & Safety – AC asked if there were any H & S issues. See above action 04.01.16/3 which is on-going and there were no additional items reported
6. The Bugle newsletter articles – AC indicated the next edition of the newsletter was probably due at the end of March or beginning of April. A discussion then took place to identify articles and send any material to David Webb. The following articles were agreed:

Action 01.02.16/2 – All as below

JB – to update previous article on Paul Bird

AC – provide advanced notice of the BCA AGM (sometime in middle of April)

AC – update on play area

AC – update on Community Speed Watch

AC – update on Pancake Supper evening

PC – update on proposed events and dates

CB – update on defibrillator and training

VH – provide details of next village ‘Tidy Up’ day

7 Events –

- a) Future events – No update

8 Report on Activities

- a) Defibrillator – CB reported that a total of 32 residents were now trained to use the defibrillator and perform CPR skills. Provided permission is granted by those residents, a list of trained residents will be available for the village should the need arise. CB also reported the cabinet was now at the OH@H and was awaiting fitting to an outside wall of the pub. Dave Warburton has already agreed to this, and is consulting his electrician to arrange a suitable date. A point was raised to ask if this training could be provided to others outside of Burton, maybe extend to Nettleton. CB suggested because of the distance involved it would be better for someone in Nettleton to perhaps call a trained person in Burton to bring the device. AC proposed we publish an article in The Honeycomb to inform a wider area around the village.

Action 01.02.16/3 – AC to produce an article for Honeycomb regarding the defibrillator

- b) Burton in Bloom – VH proposed the next village ‘tidy up’ day could be 2nd April, more details to follow nearer this date. VH also reported that she had spoken to Wilts Council regarding the parking of vehicles on the grassed area at bottom of Toll Down Way. The council official stated the placing of large boulders was not allowed, although bollards are permitted. Consider use of either plastic or wooden with reflective markers. VH also contacted a company who can supply and fit, the cheapest being plastic. A wooden post could cost between £60-£80 each. The fitter would also need to be licenced to work on the verge adjacent to a highway. At this stage we don’t know how many it will take. JB suggested it might be possible to have local residents to sponsor a bollard to share cost. AC asked VH to progress this and consult the supplier to identify number and costs.

AC reported at the last Chippenham Area Transport Group meeting he was told the ‘Picket Gates’ had been ordered and it was hoped they are fitted in this financial year.

Action 01.02.16/4 – VH to progress a quote for bollards around grassed area adjacent to entrance to Toll Down Way

- c) Community Speed Watch – AC reported the latest speed monitoring had been done, although the metro count wires in Hillside had been replaced and a further count was taking place. At this stage we don’t know why this is taking place. We now await the results of the count, which will then dictate next step. It is hoped the result will allow CSW to conduct speed checks on the western approach to the village. AC also reported that JB had now taken over the coordination of the CSW team, although AC will still send electronic returns to Wilts Police
- d) Play Area – AC asked CB to provide update on the NPC meeting 14th Dec 2015, which had an agenda item on Burton Play Area. CB provided a brief outline on the agenda item. The council were to discuss a proposal that had 5 points in which it sought to ensure involvement in the project by appointing

councillors to work alongside the BCA. There was also concern regarding the section 106 monies from The Grange housing development and whom it should go to. The councillors were reminded that about 3 years ago they elected not to get involved in a play area for Burton, and that it was wrong to now seek to involve itself. The section 106 money is still due to be paid to Wilts Council and the contract is the money will go direct to the BCA. In view of this information another councillor proposed an amendment to one section of the proposal and all others were to be withdrawn. The amendment was agreed that NPC would only get involved at the planning stage in the normal way, and also if the BCA requested assistance from NPC. DK was invited to speak on this item. Some further clarity was provided although in essence the comments above were correct. AC went on to report that a request for pre-planning advice had been submitted to Wilts Council and a response is expected by the 15th Feb. Also enquiries were still on-going with Green Square Housing regarding potential access to play area site via their land behind The Meads. This would make it safer for residents to access the site without walking Nettleton Road. A focus group had also met to discuss types of equipment preferences, etc. Paula Coyle undertook a lot of work in progressing this, and a vote of thanks was proposed and agreed.

- 9 Other Business – AC suggested the AGM could be either 18th or 25th April and he needed to consult with Pip Gilbert about when the end of year accounts would be available.

Meeting closed – 8.40 pm

Next meeting 7.30pm on Monday 7th March 2016