

Burton Community Association Committee Meeting 4th January 2016 (7.30pm) @ The Old House at Home PH

Present

Al Caie (Chair) (AC), Judith Bird (JB), Missy Sell (MS), Olivia Watts (OW), Trystan Hitchens (TH), Chris Bennett (Secretary) (CB)

1. Apologies for absence: Grant Cambridge (Vice Chair), Victoria Hitchens, Pete Coyle
2. Notes of previous meeting on 30th November 2015 – Approved
3. Actions

Action			
26.10.15/1	AC	Contact Pip Gilbert to obtain details of current insurance and then make enquiries with insurance company to obtain quote for increased liabilities.	On-going
26.10.15/10	CB	Discuss with Graham Read potential for having details of tradesmen placed on the community website	On-going
30.11.15/1	PC	Report on road surface problems, particularly on The Street and maintain liaison with NPC	On-going

Updates

Action 30.11.15/2 – TH mentioned that he had used the Phone app 'My Wiltshire' to photograph and report the damaged road surface around the drain directly outside Meadowview, The Street. CB asked that he liaise with PC who now has overall task of coordinating this community issue. A discussion then took place to promote more use of this phone facility and all agreed the community should have more involvement in reporting these road surface problems.

Action 04.01.16/1 – CB to publish details of the phone app on the village/community website

Action 04.01.16/2 – AC to publish same on the Burton Wilts website

Action 02.06.15/5 – See agenda item below for Community Speed Watch

Action 01.09.15/11 – CB reported that he had compiled an email to describe the process for auto-subscription of website news, and sent to all residents via email.

Action 30.11.15/2 – AC reported article had been published in the January edition of

the Honeycomb magazine.

Action 30.11.15/3 – CB reported that copy of NP questionnaire had been emailed and received by Jenny Minney

Action 30.11.15/4 – CB reported that PC had submitted an article on Halloween event, which had been published

4. Treasurer's report – AC reported that a financial report had not been requested although Lottery money is being withdrawn for prizes and deposited with subscriptions. Also the legal fees for Play Area development has been paid, which was funded by an anonymous donor.

5. Health & Safety – AC asked if there were any H & S issues. TH mentioned that he was concerned regarding the lack of lighting along a path that runs from Toll Down Way onto The Street, adjacent to Lower Cottage. TH suggested it could do with some form of low-level lighting. AC mentioned that a previous owner had place small solar lights on side of fence, which seemed sufficient. AC asked TH into researching suitable lighting and brings back to next meeting with suggestions and costs.
Action 04.01.16/3 – TH to research suitable lighting and costs for the path area.

6. Neighbourhood Plan – AC reported that he had spoken with Amanda Read regarding the outcome of last NPC meeting. Amanda wanted the Committee to note that NPC voted against any further work on a Neighbourhood Plan. MS asked, "was there any chance of beginning this process again"? Also MS asked, "What could be done to get Burton as it's own parish"? AC suggested that a Governance Review would be needed and would require a lot of support from residents. Suspect there would not be enough support and to leave it for period of time before re-visiting the matter. CB suggested that residents of Burton be informed of the outcome of the NPC vote and a short article be placed on the village website. It is possible that not all residents would see the minutes of NPC meeting on the Nettleton website.
Action 04.01.16/4 - CB to discuss with Amanda Read and publish a short article on Burton village website to reflect the voting outcome.

7 Events –

- a) Future events – Pancake supper on the 9th Feb. at the OH@H. AC will publish details soon.

- b) Other events – MS asked committee to consider the following possibilities

- There would not be 4th July event this year
- Welcome event for meeting new residents from The Grange development
- Hold a Treasure Hunt
- Wine Tasting at OH@H
- Easter Egg Hunt at the Church
- Burton Bake Off

JB asked we consider celebrating HM Queen's 90th birthday on the 21st April and The Mall Street Party on 12th June. CB suggested holding a function on Saturday 23rd April for HM Queen's birthday would possibly suit more residents, and could be combined with St George's Day.

AC suggested the children's Easter Egg Hunt could be held after the church service on Sunday 27th March. AC also mentioned the Church Fete is potentially being held on Saturday 11th June and could coincide with HM Queens Mall party on the 12th.

CB was aware that a number of residents had experienced treasure hunts around the area and might be in a position to assist with planning. MS & CB to discuss possibilities at a future date.

CB suggested a theme for the Burton Bake Off/Tea party would be easier to manage than having our residents produce elaborate masterpieces. Maybe keep it relatively simple and ask for residents to bake a number of scones/or similar cakes, which could be judged as a category. Refreshments such as cream teas, using the scones/cakes could be sold with proceeds to church/community project. A nice way to get together

Action 04.01.16/5 – MS to liaise with Marje Caie, to propose a combined event at Easter, a cream tea event, and the June Fete.

Action 04.01.16/6 – CB to speak with residents from The Grange and canvas for preferred ideas on a social event to meet.

8 Report on Activities

a) Defibrillator – AC reported that all equipment and training material had arrived. Discussions had begun with owners of OH@H regarding the installation. MS reported that a meeting had taken place with CB & JB regarding the training of residents in use of CPR and Defibrillator. MS suggested we aim to initially train volunteers from committee, followed by staff at OH@H, Hillside Garage and Nettleton Engineering. This could be quickly followed by sessions for volunteer residents. A target date completion towards the end of January.

OW agreed to undertake the training at home this week and provide feedback on effectiveness.

Action 04.01.16/7 – AC to hold further discussions with management at OH@H regarding agreement to allow fitting of Defibrillator

Action 04.01.16/8 – CB to seek volunteers from community and produce a schedule for training

b) Burton in Bloom – Planter and shrubs.

CB asked the committee to consider suggestions for removal and siting of shrubs, and then prepare the planters for later installation at village entrances. A general discussion took place to decide on best way forward. TH asked the shrubs be advertised for sale on village website as a quick means of disposal. If not sold to place Red Robin shrubs into smaller pots and perhaps sell at Play Area tidy up day on 9th Jan, or keep for a longer period to seek other ideas, such as play area siting.

Action 04.01.16/9 – CB to remove shrubs from planters and advertise for sale on Burton Village website.

TH also mentioned the Play Area tidy up day on 9th Jan and a risk assessment from previous sessions could be used. Also reported the village picket gates should be installed before the end of this financial year. The delay is believed to be as a result of issues between the contractor Balfour Beatty and Wilts Council. TH also suggested there might be another village Tidy Up day in March/April, date yet to be fixed. There was also a discussion regarding the parking of vehicles on a grassed area in the area of Toll Down and The Street. Damage was being caused.

Action 04.01.16/10 - AC to speak with Wiltshire Council regarding a solution to the problem of damage to verge and inconsiderate parking

c) Community Speed Watch – AC reported that he had attended the Area Transport Group meeting regarding ‘speed calming ‘ measures for Burton. The next step is to submit an application for speed monitoring cables for 3 further locations in the village, i.e. Hillside, near Pear Tree House, and C161/ Toll Down Way. AC also informed the group that Burton had the speed check equipment back and planned for further speed check monitoring to be done in next two weeks.

CB asked if the CSW Police vehicle was available to deploy in the village as part of Wiltshire Police campaign to raise profile of CSW work.

Action 04.01.16/11 – AC to contact Police CSW coordinator and progress use of the vehicle

d) Play Area – AC reported that a meeting had taken place of the sub-group and it was suggested by Paula Coyle to form a Focus Group for this project. This was agreed and details of this to follow. AC stated that we would need Planning Permission before we could look for funding/grants. MS mentioned that it might be a good time to revisit the system of ‘Crowd Funding’ on social media to potentially raise funds.

Action 04.01.16/12 – MS to research Crowd Funding process and report back

e) 100 Club Lottery – CB reported that membership of the lottery was currently 74 and the additional subscriptions for the 6 months payees was £890. After prize draws this would boost BCA funds by a further £445. There were still a few new residents yet to be visited.

9 Other Business – None

Meeting closed – 9.30 pm

Next meeting 7.30pm on Monday 1st February 2016