

Burton Community Association General Meeting 30th November 2015 (7.30pm) @ The Old House at Home PH

Present

Al Caie (Chair), Judith Bird (JB), Missy Sell (MS), Pete Coyle (PC), Chris Bennett (Secretary) (CB)

John Millican (JMi), Diane Chatfield (DC), Paula Coyle (PaC), Annie Trubody (AT), Gill Brack (GB), Roger Brack (RB), Jenny Minney (JM), John Wright (JW), David Kerr (DK)

1. Apologies for absence: Grant Cambridge (Vice Chair), Victoria Hitchens, Trystan Hitchens, Peter & Lesley Broadhurst, and Amanda Read
2. Notes of previous meeting on 26th October 2015 – Approved
3. Actions

| Action | | | |
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| 12.1.15/2 | GC | Photograph road surface problems in The Street | Re-assigned 30.11.15/1 |
| 02.06.15/5 | AC | To make further enquiries and include Hillside in the Speed Watch area. To continue liaison with Highways & NPC regarding the use of speed calming measures, i.e. SID's | On-going |
| 01.09.15/10 | PC | Submit article for next edition of The Bugle on 'The Happy Hour' event at pub | Completed |
| 01.09.15/11 | CB | Liaise with DW concerning residents subscription to auto email alert system for news and events from village website | On-going |
| 01.09.15/13 | JB | Following Macmillan Coffee morning to provide a short article for inclusion within next edition of Bugle. | Completed |
| 26.10.15/1 | AC | Contact Pip Gilbert to obtain details of current insurance and then make enquiries with insurance company to obtain quote for increased liabilities. | On-going |
| 26.10.15/2 | PC | Contact Land Registry and obtain advice on registering the land for the play area | Completed |
| 26.10.15/3 | AC | Write to David Kerr and inform him of decision of BCA to support a NP and invite Parish Councillors to attend the November BCA | Completed |

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| | | meeting | |
| 26.10.15/5 | CB | Ascertain with Pip Gilbert, current position regarding application for the defibrillator | Completed |
| 26.10.15/6 | MS | Research the process for using social media for sponsorship and donations to community projects, i.e. 'Crowd Funding' | Completed |
| 26.10.15/7 | CB | Contact BT customer services and complain about cleanliness of telephone box | Completed |
| 26.10.15/8 | AC | Write a letter to Cotswold Homes expressing thanks for work done at the proposed play area site | Completed |
| 26.10.15/10 | CB | Discuss with Graham Read potential for having details of tradesmen placed on the community website | On-going |

Updates

Action 12.01.15/2 – CB reported that the action had not been progressed and due to the time lapse suggested this should be re-assigned and a more up to date situation is to be obtained. PC mentioned that the Wiltshire Council had an App., which allowed residents to photograph the road defect and forward direct to the Wiltshire Council. There was generally a good council response to this. Due to current work commitments of GC it was suggested PC is assigned to support GC

Action 30.11.15/1 - PC to liaise with GC and progress, also to ensure the Nettleton Parish Council (NPC) are kept informed

Action 02.06.15/5 – AC reported that he was due to attend the next Chippenham Area Transport Group meeting on the 14th December to discuss speed calming measures for the village.

Action 01.09.15/10 – PC reported that he had submitted an article to David Webb for inclusion in the next edition of the Bugle newsletter

Action 01.09.15/13 – JB reported an article had been submitted for next edition of The Bugle

Action 26.10.15/1 – See below update on Play Area activity

Action 26.10.15/2 – AC reported this was completed, see below update on play area activities. DC suggested that an article is placed in the Honeycomb to express the thanks of residents for work done at the play area. Members thought it was an excellent idea and should be done.

Action 30.11.15/2 – AC to submit an article for next edition of Honeycomb magazine.

Action 26.10.15/5 – AC reported on this, see below update for defibrillator activity

Action 26.10.15/6 – MS reported that enquiries had been made with a number of media sites established that a fee would be required to utilise such facilities, and it was probably not cost effective to pursue this to use for fund raising via social media. It was agreed by committee not to proceed further.

Action 26.10.15/7 – CB reported that BT customer services were contacted and an engineer had attended the call box and cleaned the interior. The opaque glass had been replaced by clear glass and this provided a better view for drivers looking along the road before emerging onto the main road. The matter of siting/retention of the call box will still remain as an issue reported to the Chippenham Area Board as a hazard to road safety.

Action 26.10.15/8 – AC reported that a letter had been sent to Cotswold Homes to show the great appreciation for the work done on the play area site.

Action 26.10.15/10 – CB reported that Graham Read the village website publisher was looking at compiling a list of tradesmen for the area as a reference point for members of the community to be able to research and engage with such trades people. This would be particularly handy for new arrivals to the village with little or no local knowledge. Initially details would be gathered from local publications such as the Honeycomb and from residents who had employed such traders.

4 Treasurer's report – AC reported that a financial report had been completed by Pip Gilbert and had been circulated previously to committee members. A copy of the report was also made available to persons present at the meeting. Current bank balance of £3,258.11p.

5 Health & Safety – AC asked for any identified H & S matters – none reported.

6 Update on Neighbourhood Plan – AC reported that the NP had been discussed at the last NPC meeting and invited DK to provide a summary of the session.
(Secretary's note – this agenda item produced a flow of conversation within the meeting to the extent it was not possible for all details to be recorded. Effort was made to capture key points and apologies if some points have been missed. Any omissions can be rectified following publication of draft minutes).

DK said that the draft minutes of the NPC meeting had been published on the Nettleton website. During the meeting it was apparent that Councillors and residents at the meeting had mixed views about adopting a NP and it required further discussion and proposals. The NP is an agenda item for the next NPC meeting on 10th Dec, whereupon two proposals were to be considered:

- To hold a public meeting and engage with all residents of the parish, to establish level of support for a NP. Provide more information on what having a plan actually means.
- Not to pursue the plan further

DK then opened this point to the group for comments.

CB stated that he attended the last NPC meeting and was not happy with the way it was portrayed that Burton was causing division within the parish. The original

working group looking into the subject of having a NP as agreed by NPC consisted of representatives of all villages in the parish and following the initial meeting the representatives of West Kington and Nettleton decided it was not appropriate for them. It is believed there was no consultation with residents of those villages. The representatives for Burton on the working group decided to consult the residents of the village and produced the questionnaire as submitted. To balance the tone of the NPC meeting, it was not Burton being so called “divisive”, but more so the representatives for other villages of the parish not opting to consult its residents and offering the same opportunity for consultation.

PC – asked what is the resistance of the parish to have a plan?

DK explained that it was almost certain under current planning regulations that West Kington would not be permitted to allow development. There was a possibility of planning for Nettleton in the future. The results from the Burton village survey was that approx. 75% were in favour of having a plan, although it was almost a 50%-50% split regarding the wish to have development in the village.

JM – stated that the majority of Burton village didn’t want a NP, they don’t understand the costs involved and don’t understand what a plan is.

AC – stated the questionnaire for the NP was approved by the NPC before distribution.

DK – stated the introduction that accompanied the questionnaire did cover the background and process involved; it was there to be read if residents chose to read it.

AC – Summed up how the BCA became involved, when asked by the NP Working Group representative (Amanda Read) for help in the delivery and collection of questionnaires from homes of residents. When the results of the survey were published these were discussed by BCA Committee it was felt that the 75% response in favour of adopting a NP was a strong indication of support and since the BCA endeavours to represent the local community the committee resolved to register its support for the residents views. What happens next is up to the NPC.

PC – asked how else do we canvas the residents, we had an 80% response from the village of Burton?

JW – stated this didn’t represent the people of Nettleton and West Kington, it will cost a lot of money. The council tax will be raised for Nettleton and West Kington for something in Burton.

JM – commented, “we are a small village, why do we need the expense of having a NP”

DK – mentioned that under current planning rules covering the development of 5 or more houses, required the inclusion of ‘affordable housing’ It wasn’t clear that having a NP how that would impact on developments of 5 or less houses and the inclusion of ‘affordable homes’

JM – said, “I am still on the fence about the NP and still reading it” JM asked for a copy of the questionnaire be sent to her.

Action 30.11.15/3 – CB to forward a copy of the NP questionnaire

PC – asked, “if we have a NP do we have to have development, and could we have some say about what we would like to have”?

DK – clarified having a NP might not be able to prevent development

AC – concluded by saying “ we should recognise this is a NPC decision” and encouraged people to attend and contribute to the NPC meeting on 10th December

7 Events –

- a) Halloween – MS reported that 30+ tickets were sold and items were donated for prizes. Total income £267 and expenses were £207 leaving a profit of £60.

Next year it was hoped to open this up to other people.

PC – stated he would do an article for the website

Action 30.11.15/4 – PC to produce article for Burton Village website

AC expressed the thanks of all those involved for the organisation and success of the event.

- b) Other events – None discussed

8 Report on Activities

- a) Defibrillator – AC produced and distributed a copy of the report submitted by Pip Gilbert. Donations for the defibrillator had so far totalled £627. The remaining costs for acquisition of £573 approx. need to be considered. The current bank balance of the BCA could cover this cost.

A request for the BCA to confirm support in meeting this cost was to be considered. Proposed in favour by MS and seconded by PC. Vote unanimously in favour and approved.

A discussion then took place regarding the training of persons to use the defibrillator and MS was happy to give time to this. JB asked that suitably qualified persons should do any training.

CB referred to the report and on behalf of Pip Gilbert stated the hope was to initially train members of the BCA Committee, to evaluate the training and provide feedback. If the training were successful then the next step would be to ask for a number of volunteers from the village to also undergo training. The committee were asked to consider this proposal. All members present agreed to undertake the training.

AC – on behalf of the committee thanked Pip for the work that has gone into this project.

- b) Burton in Bloom – AC reported that a recent village tidy up day had been done and wished to thank all participants for the work done. The likelihood of another is unlikely due to time of year and weather.

JB commented on the condition of the pavement along The Street (north side from Triangle to Marsh Lane) as having potholes and moss that could potentially cause injury through slips and falls. Agreed that this be **linked to Action 30.11.15/1** and reported to local authority

CB mentioned that a decision had still to be made regarding the two trees and wooden planters donated by Cotswold Homes. The trees are unsuitable to be placed at the entrance to the village and asked for suggestions to be

forwarded to Trystan and Victoria. The planters were ideal for eventual siting at the approach road to the village, once Wiltshire Council completed installation of the picket fences. CB asked the committee to consider the possibility of donating a tree in memory of Pat Chiddy and site this in the village. The initial suggestion came from MS when the family of Pat decided they only wished for family flowers for the funeral and what could the BCA do instead. A general discussion took place within the group about location for a commemorative tree. CB confirmed that husband Mike Chiddy had been asked for his views and he was very supportive of the proposal. JM – suggested “would this set a precedent for others in the village?” MS – responded and understood the concern however in this case Pat had been very supportive of the village and BCA activity in many ways, and in this particular case was a very suitable way to remember Pat in the village. CB concluded by asking for suggestions to be forwarded to TH & VH

- c) BT Phone Box – CB reported as above. Still await a response from Area Board and recommendations
- d) Community Speed Watch – AC reported that Cynthia Walsh had now been trained in use of the equipment. AC has possession of the equipment and was seeking to arrange speed watch checks later this week, dependent upon weather conditions.
- e) Play Area – AC reported he had distributed a copy of an update from the sub-group on progress so far. AC apologised that copies were not made available to the meeting.

The lease for the land had been signed for a period of 125 years at a ‘peppercorn’ rate. The solicitor for the landowner has agreed to register the title with Land Registry and BCA has paid the Registry fee of £40 to cover this. Glynis Morris a member of the sub-group was in discussion with Green Square Housing regarding access to play area site via the footpath through The Meads. Brad Anderson had provided advice on site work and recommends at this stage to remove any rubble/large rocks from surface and leave the ground compacted until next year. In March/April to loosen the surface with a rake before grass seeding. Also arranging for friend with metal detector to check site for hazardous metal objects, etc. A number of proposal/quotes for equipment had been obtained and advice from Yatton Keynell Recreation Association and Acton Turville sites was very useful. MS asked, “do we need to buy this equipment or can we arrange for construction?” A discussion then took place regarding the annual inspection and approval by Council officials to approve use of equipment. The liability for injury also has to be considered for construction and might impact upon any insurance guidelines.

The next step is likely to be hosting an event at the Church, or other site to display all available information, and ask for the residents to make choices on the way forward, etc.
- f) 100 Club Lottery – CB reported the lottery had been running for 6 months

and a number of membership renewals were now due. An email had been sent to all those concerned and a reply was asked for by 11th December to confirm continued membership or to opt out. So far, for the next 6 months we have approx. 56 residents who wish to remain members. It is expected that more will wish to renew membership. CB intends to follow up with further communication prior to the 11th Dec. Residents without email had already been spoken to about this.

9 Other Business –

- a) Commemorative tree – discussed under ‘Burton in Bloom’ activity report

Meeting closed – 9.30 pm

Next meeting 7.30pm on Monday 4th January 2016