

## Burton Community Association Committee Meeting 26th Oct 2015 (7.30pm) @ The Old House at Home PH

### Present

Al Caie (Chair) Judith Bird Missy Sell Pete Coyle David & Margaret Staincliffe

Chris Bennett (Secretary)

1. Apologies for absence: Grant Cambridge Victoria Hitchens Trystan Hitchens  
Amanda Read
2. Notes of previous meeting on 29<sup>th</sup> September 2015 – Approved
3. Actions

Action			
<b>12.1.15/2</b>	GC	Photograph road surface problems in The Street	<b>On-going</b>
<b>02.06.15/5</b>	AC	To make further enquiries and include Hillside in the Speed Watch area. To continue liaison with Highways & NPC regarding the use of speed calming measures, i.e. SID's	<b>On-going</b>
<b>01.09.15/10</b>	PC	Submit article for next edition of The Bugle on 'The Happy Hour' event at pub	<b>On-going</b>
<b>01.09.15/11</b>	CB	Liaise with DW concerning residents subscription to auto email alert system for news and events from village website	<b>On-going</b>
<b>01.09.15/13</b>	JB	Following Macmillan Coffee morning to provide a short article for inclusion within next edition of Bugle.	<b>On-going</b>

### Updates

Action 02.06.15/5 - AC reported that he was due to attend the next meeting of the Chippenham Area Transport Group and should hopefully have an update on the speed calming measures for the village

Action 01.09.15/2 - MS reported that there was sufficient lighting now available for the Halloween event

Action 01.09.15/3 – See below for update on Halloween costs

Action 29.09.15/1 – AC reported that he had not received any offers to fill the position of committee Treasurer. A general discussion then took place within the group to suggest how we could progress this. Possible solutions could be to make direct approach to a number of residents, or a current member of committee to fill post, or existing officers of committee change roles. Matter still to be resolved.

Action 29.09.15/3 – PC reported that a risk assessment for the Halloween event had been done by Steve Gilbert

Action 29.09.15/4 – AC reported that he had completed a report to cover current BCA Capital Projects to include costs, which would be included in the next edition of the Bugle to furnish the village community an update.

- 4 Treasurer's report – CB reported that since last meeting there had been no further change in financial status of the account.
- 5 Health & Safety – AC asked for any identified H & S matters – none reported.
- 6 Motions – AC reported that the lease for the play area had been signed by the trustees for a period of 125 years at a 'peppercorn rent'. The next step would be to ensure the BCA liability insurance is amended to include the play area and register the property/lease with Land Registry. JB raised a point regarding the responsibility of parents/children when using the play area and ensure signs are placed to cover liability. PC suggested the insurance would need to cover potential equipment failure.

**Action 26.10.15/1 - AC to contact Pip Gilbert to obtain details of current insurance and then make enquiries with insurance company to obtain quote for increased liabilities.**

**Action 26.10.15/2 – PC to contact Land Registry and obtain advice on registering the land for the play area**

**Action 26.10.15/3 – AC to write to the Chair of NPC**

AC asked the committee to consider the following motion.

- The BCA asks its Trustees to enter on its behalf into the very generous lease offered for the Play Area Site, and expresses its thanks to the landowner

Proposed by JB, seconded by MS, all voted in favour – motion passed

A general discussion took place regarding the Neighbourhood Plan motion and how it impacted upon the BCA. AC stated that following the NP questionnaire analysis the majority of respondents had voted in favour of adopting a NP and the BCA should now vote to express support/not support the community in this issue. The matter of a NP is to be addressed by the Parish Council (NPC).

AC asked the committee to consider the following motion.

- The BCA support the development of a Neighbourhood Plan and urge Nettleton Parish Council to actively pursue its development

Proposed by CB, seconded by MS, all voted in favour – motion passed

## 7 Events –

- a) Halloween – MS reported that to date income for the event was £40 donations, £62 in advanced ticket sales, with a further £80 expected from residents intending to come. At the moment expect approx. £180 income. MS & PC expected that this event would produce a profit and suggested this be put aside for the defibrillator project. PC also suggested any additional gift/donations on the night would be identified for same project.

**Action 26.10.15/4 - PC to circulate to village the details of monies raised are proposed to be donated for the defib project.**

**Action 26.10.15/5 – CB to ascertain with Pip Gilbert, current position regarding application for the defibrillator.**

- b) Other events – MS reported that other events are currently on hold. Still to make contact with Ruth Lortal regarding a Christmas wreath making session, and to look at ‘Crowd Funding’ for income generation via social media.

**Action 26.10.15/6 – MS to research the process for using social media for sponsorship and donations to community projects.**

## 8 Report on Activities

- a) Village Tidy Up – CB reported that he had received an email from Trystan, which stated he intended to submit an article for the next edition of the Bugle, and requested any photographs taken be forwarded to Dave Webb. On the actual day of the tidy up a number of tasks were completed with the support of the community. A special thanks to JB for providing the refreshments.

- b) BT Phone Box – CB reported that there had been no update from the Chippenham Area Board, but that was not unusual and might be a lengthy process. AC stated although the NPC had voted to support the issue, it might not actually be a council issue. CB also reported that the telephone kiosk was again in a dirty condition and had the appearance of not being used.

**Action 26.10.15/7 – CB to contact BT customer services and complain about cleanliness of telephone box.**

- c) Community Speed Watch – AC reported that further periods of CSW had taken place and the average speeding motorists is about 4% of passing traffic.

- d) Play Area – AC reported that he had met a representative of Wiltshire Council and no planning problems are foreseen. Also agreed the likely cost of £30k would be about right. Details of a number of suppliers of play equipment had been obtained. AC proposed a small display of the project information could be available at the Halloween event for viewing. CB reported the land had been levelled with kind assistance from Cotswold Homes and looked in much better shape.

**Action 26.10.15/8 – AC to write a letter to Cotswold Homes expressing thanks for work done at the site.**

**Action 26.10.15/9 – Play Area Sub-Committee to produce a display of information on the project at the Halloween event**

- e) 100 Club Lottery – CB reported the next draw was to take place on 30<sup>th</sup> Oct and prize monies had been arranged. Following the end of November draw a number of residents had completed their 6 months membership. Arrangements were in place to notify these members to seek renewal. Approx. 40-45% of current members fall within this category.

- 9 Other Business – JB reported that a new resident to the village was trying to make enquiries to find a plumber and was unsure of whom to contact/use. Would it be possible to have a list of recommended tradesmen available on the website? General discussion took place and agreed a good idea provided the use of a tradesman is purely on the previous recommendation of a resident and not the recommendation of the BCA.

**Action 26.10.15/10 – CB to discuss with Graham Read potential for having details placed on the community website.**

AC reminded the group about the funeral of Pat Chiddy on 28<sup>th</sup> Oct at Westerleigh Crematorium.

**Meeting closed – 8.35 pm**

**Next meeting 7.30pm on Monday 30<sup>th</sup> November 2015**

(Venue t.b.c as either St Mary's Church or OH@H) This would be dependent upon the possibility of members of NPC attending to discuss the NP