

# Burton Community Association General Meeting 1<sup>st</sup> Sept 2015 (7.30pm) @ The Old House at Home PH

## Present

Al Caie (Chair) Pip Gilbert (Treasurer) Judith Bird Missy Sell Pete Coyle

Tristan Hitchens Chris Bennett (Secretary)

Paul Bird Pete Belcher David Webb

1. Apologies for absence: Olivia Watts, John Millican, Richard & Millie Riddell, Victoria Hitchens and Moya Webb
2. Notes of previous meeting on 28<sup>th</sup> July 2015 – Approved
3. Actions

Action			
12.1.15/2	GC	Photograph road surface problems in The Street	On-going
02.06.15/3	CB & TH	Overgrown verges/areas - Identify areas for attention and canvas members to agree support in maintaining a tidy village image	On-going
02.06.15/5	AC	To make further enquiries and include Hillside in the Speed Watch area.  To continue liaison with Highways & NPC regarding the use of speed calming measures, i.e. SID's	On-going
30.06.15/6	MS	Discuss proposed Clay Pigeon shoot with Dave at OH@H	On-going
30.06.15/10	CB	Contact Mr Anderson and arrange a visit to proposed Play Area site.	Completed
30.06.15/13	PG	Explore potential costs and suppliers for a ornate village sign	On-going
30.06.15/14	PG	Research costs of defibrillator and liaise with village rep within Acton Turville.	On-going
30.06.15/17	CB	Contact BT and enquire about procedure for removal of TK. (Note: - No action to be taken until residents have been canvassed)	On-going

<b>28.07.15/1</b>	CB	Liaise with Amanda to agree the coverage of Neighbourhood Plan distribution	<b>Completed</b>
<b>28.07.15/2</b>	PC	Produce an article on the 4 <sup>th</sup> July for the next edition of the Bugle newsletter	<b>Completed</b>
<b>28.07.15/3</b>	AC	Identify members of the play area sub-group	<b>Completed</b>
<b>28.07.15/4</b>	CB	Arrange with Graham Read a tuition period for volunteer members to have access rights and work on the village website.	<b>Completed</b>

## Updates

Action 02.06.15/5 – AC reported that the next meeting of the Chippenham Area Board is scheduled for November 2015 and hopefully this can be raised to progress the matter.

Action 30.06.15/10 – CB reported that Mr Brad Anderson had met members of the committee to view the proposed site of the 'Play Area' in Nettleton Road and provided expert guidance on how to proceed with ground clearance and maintenance. Our thanks to Brad for his advice.

Action 30.06.15/14 – PG reported that details had been obtained concerning the purchase and grants available for the defib, still need to speak with Acton Turville village rep for additional advice, etc.

Action 30.06.15/17 – CB reported that an online 'community issue' report had been submitted to Wiltshire Council for consultation regarding the position of the public call box. A separate report had been submitted to Nettleton Parish Council for comment at the next NPC meeting on 10<sup>th</sup> Sept.

Action 28.07.15/1 – CB reported on behalf of Amanda Read that she had received an 80% (approx.) household return of the Neighbourhood Plan questionnaire. Initial indication is that the majority of residents were in favour of pursuing a Neighbourhood Plan. Once analysis of the questionnaire has been completed, then this will be forwarded to Nettleton Parish Council.

Amanda also wished to pass on her thanks to those who arranged delivery and collection of the questionnaire.

Action 28.07.15/3 – AC reported that the following persons had been nominated and accepted to be members of the play area sub group (Olivia Watts, Glynis Morris, Marje Caie, Grant Cambridge and Al Caie) An initial meeting had taken place on 21<sup>st</sup> August and a number of items were discussed. Members of the group are looking to visit nearby play areas and speak with respective organisations/villages to seek advice on their projects. AC also reported that a meeting with Sarah Holloway of Wiltshire Council concerning the section 106 funding from The Grange housing development was an extremely fruitful and positive meeting.

Action 28.07.15/4 – CB reported that a tuition period for use of the Village website had been done by Graham Read. Unfortunately a number of the committee were unable to attend through unforeseen events. However CB stated he was now more confident in publishing news and events on the website. Graham has indicated that he may be willing to hold a further event in the future and would welcome more members of the committee to promote a more active role in using the various pages and share ownership, etc.

- 4 Treasurer's report – PG reported that the current cash balance is £3,583. After deductions of the next lottery draws till Dec will leave a balance of approx. £3k
- 5 Health & Safety – AC asked for any identified H & S matters – none reported
- 6 Ornamental Village Sign – PG reported that she had been in contact with a company called 'H' Signs of Suffolk and a leaflet of products obtained. There was a wide range in product costs from between £2k and £6k+, dependent on materials and construction. PG stated there were a number of decisions to be made firstly do we want one? and how much to spend? There was a broad agreement from the group in favour although DW stated 'it seems like a lot of money, is there money for other items of more importance?' TH added that the flower tubs for the 'Gateway' could total about £200. AC stated that the BCA had already approved £100 for the tubs and flowers. AC suggested the next stage would be to do a half page proposal and circulate to residents of village, seeking a pledge of funds for the project. PG also added this might also have an affect on seeking funds for a defib. No decisions made on approval of funds yet. AC also reported that an approach had been made to Ian & Ann Wilson with local history knowledge to consider parts of design to incorporate historical event(s) AC also welcomed suggestions from other sources to put forward to be considered and include in the design.  
TH suggested that instead of a stand alone sign then why not incorporate a sign with a noticeboard and have a wider purpose. This could replace the noticeboard currently situated on the wall of Chestnut Forge. All suggestions to be noted and considered once research has been done on funding and expenditure.

**Action 01.09.15/1 – PC to research potential Lottery Grant for Village Sign**

- 7 Events –
  - a) MS & PC stated that it was intended to hold a Halloween event on Saturday 31<sup>st</sup> Oct and kindly hosted by AC at The New House, Church Hill. Preparations are underway to include the help of the Chatfield family. PC asked that we could do with more lighting around the garden. PG suggested what about Christmas tree lighting, etc.  
**Action 01.09.15/2 – PC to source sufficient lighting from group**  
**Action 01.09.15/3 – All to assist MS with costs of food**

**Action 01.09.15/4 – PC to provide a notice for inclusion on village website**

8 Report on Activities

- a) Gateway – TH reported that AC had communicated with Wiltshire Highways Dept. to confirm order of materials and installation date. Once gates in place then look to purchase tubs and plants. CB reminded the group that a number of flower tubs had been placed at village boundaries for HM Queens jubilee and were stolen. Recommend that future tubs/pots be secured to the ground in conjunction with gateway foundations?

TH suggests the next date for a village 'tidy up' should be Saturday 17<sup>th</sup> Oct 15 and welcomes support of residents. Details to be circulated

**Action 01.09.15/5 – CB to email residents and publish date on website.**

- b) Community Speed Watch – AC reported that Burton CSW now share the equipment with Luckington and Sherston groups, although the Sherston group are inactive at the moment. AC also stated that the proposed training for Cynthia Walsh had been postponed till later, possibly end of Nov. The Burton group is planning further speed checks this week before handing equipment over to Luckington this weekend.
- c) Play Area – AC reported that in addition to the above information on sub group update, it is highly likely that we will need to provide at least 3 bids for a tendering process. AC also reported that we had received a draft lease from the landowner's legal team, which needed to be read, and a number of points to be included i.e. length of lease and rent arrangements. AC reported that he had communicated with both Electricity and Water authorities for advice on hazards at the proposed site. A further meeting of play area sub group is expected to take place this weekend.

**Action 01.09.15/6 – AC to respond to draft lease of land**

- d) 100 Club Lottery – CB reported that the current number of members is 82 and a possibility of another household wishing to join. The latest draw had taken place and results posted on the website. Details are yet to be placed on noticeboards and delivered to residents without Internet access. CB also stated that those members (approx. 50%) who had signed up for 6 months were due to expire at end of November. A campaign to encourage renewal of membership was required and to make arrangements for online payment of subscriptions. MS suggested, what about an incentive/discount for members who are prepared to sign up for the 12 months?

**Action 01.09.15/7 – PG & CB to meet and discuss above**

9 The Bugle – DW was at the meeting to ask members to consider articles for next edition of the Bugle due for middle of November. DW had circulated a

suggested list to AC and CB in advance of meeting. JB suggested we include details of residents arriving and leaving the village. Discussed, this would need to be with consent of individuals concerned and may pose data protection issues. Decision not to pursue this. AC asked if Paul Bird might do an article on his motor sport activities. A number of other suggestions were forthcoming.

**Action 01.09.15/8 – JB to consider and submit article for Bugle on Paul Bird, entitled ‘People in the Village’**

**Action 01.09.15/9 - CB to write article on 100 Club to include renewal of membership, following meeting with PG**

**Action 01.09.15/10 – PC to submit article on ‘The Happy Hour’ event at pub.**

**Action 01.09.15/11 – CB to liaise with DW concerning residents subscription to auto email alert system for news and events from village website.**

## 10 Other Business -

TH reported that resurfacing of the road in Tolldown Way had been done, although the junction of Back Lane and The Street were not done. PC stated the contractors had run out of tarmac and unable to complete the job. Thanks go to Peter Broadhurst for raising this with the council highways direct to resolve. Suggest Grant Cambridge/TH to liaise with Mr Broadhurst regarding existing identified road surface problems within village and progress Action on-going 12.01.15/2

JB stated that she intended to hold a Macmillan coffee morning at her home address at 1030hrs on Friday 18<sup>th</sup> Sept 15

**Action 01.09.15/12 – CB to circulate details to residents and post on village website**

**Action 01.09.15/13 – JB – provide a short article on this for inclusion within next edition of Bugle.**

JB suggested we consider an event to mark HM Queens 90<sup>th</sup> birthday next year with an event. All agreed a good suggestion to be considered

TH wished to thank the BCA for kind gift on birth of daughter Poppy.

TH asked what is happening with supply of Gas in the village. AC informed group that this was a topic contained within Neighbourhood Plan questionnaire.

AC reminded the group that a vacancy had become available for Councillor on the parish council. Any interest then please inform AC

AC informed the group that Jane Scott Leader of Wiltshire Council had been nominated for House of Lords.

**Action – 01.09.15/14 – AC to write a letter of congratulations from the BCA.**

**Meeting closed – 9.15pm**

**Next meeting 7.30pm on Tuesday 29<sup>th</sup> September 2015**