

Burton Community Association Committee Meeting 28th July 2015 (7.30pm) @ The Old House at Home PH

Present

Al Caie (Chair) Paul Lortal Pip Gilbert (Treasurer) Judith Bird Missy Sell

Pete Coyle Chris Bennett (Secretary)

Olivia Watts Amanda Read David & Moya Webb

1. Apologies for absence: Trystan & Victoria Hitchens Grant Cambridge
2. Notes of previous meeting on 30th June 2015 – Approved
3. Actions

Action			
12.1.15/2	GC	Photograph road surface problems in The Street	On-going
02.06.15/3	CB & TH	Overgrown verges/areas - Identify areas for attention and canvas members to agree support in maintaining a tidy village image	On-going
02.06.15/5	AC	To make further enquiries and include Hillside in the Speed Watch area. To continue liaison with Highways & NPC regarding the use of speed calming measures, i.e. SID's	On-going
30.06.15/6	MS	Discuss proposed Clay Pigeon shoot with Dave at OH@H	On-going
30.06.15/10	CB	Contact Mr Anderson and arrange a visit to proposed Play Area site.	On-going
30.06.15/13	PG	Explore potential costs and suppliers for a ornate village sign	On-going
30.06.15/14	PG	Research costs of defibrillator and liaise with village rep within Acton Turville.	On-going
30.06.15/17	CB	Contact BT and enquire about procedure for removal of TK. (Note: - No action to be taken until residents have been canvassed)	On-going

Updates

Action 28.04.15/13 – AC reported that he had spoken with Freddie Clark and FC apologised for non-attendance but wished to remain a committee member. As FC had not been present at the BCA AGM the normal procedure for election has not been followed. AC therefore proposed that FC is co-opted as a committee member. CB who said it was important to have younger people on the committee seconded this. 6 members voted in favour and 1 against. FC is therefore co-opted as a committee member.

Action 30.06.15/3 – Olivia Watts has kindly agreed to stand for the committee, proposed by AC and unanimously in favour – so is co-opted onto the committee. AC thanked Olivia and welcomed her to the BCA committee.

Action 30.06.15/15 – PG informed members that she had purchased a First Aid kit, which was handed to PC for use particularly during village events.

Action 30.06.15/16 – AC reported that following an email to all residents within Burton only CB & MS had confirmed they were currently First Aid trained.

- 4 Treasurer's report – PG informed the members that £55 had been raised at the 4th July event and a further £135 had been banked this month from lottery subscriptions. Current balance £3,588.30p with an additional £170 in petty cash for the next lottery draw.
- 5 Health & Safety – AC reported that Steve Gilbert had kindly produced the risk assessment for use of the community lawnmower. All users were now required to read and sign the risk assessment. CB & PC completed the process and now authorised users. Any additional volunteers will be expected to follow procedure.
- 6 Neighbourhood Plan (NP) – AC had invited Amanda Read to attend the meeting to outline the background, purpose and pros/cons of having a NP. Additionally a request from Amanda for volunteers to help with the later distribution of the NP questionnaire. Amanda reported that last year the Nettleton Parish Council (NPC) had formed a working group to look into the process for completion of a NP and to consult the parish residents regarding support and identifying specific development areas they would like included. Amanda confirmed this was not a BCA initiative but was instigated by the NPC as part of a government scheme. The initial working group consisted of 6 residents of the parish: two from West Kington, two from Nettleton, and two from Burton. After the initial consultation within the working group the representatives from West Kington and Nettleton felt the NP was not appropriated for their areas. The Burton representatives in consultation with the NPC formulated a questionnaire to gauge the views of the Burton residents. Amanda stated that if more than 50% of residents were in favour of having a NP then the NPC is obliged to adopt it. The NP production will require funding (unknown amount at this time), although the BCA are not required to provide the funds. The positive side of having a NP amongst other things is that it will have a potential to increase the proportion of the Community Infrastructure Levy (CIL) linked to development that can come to the village for suitable projects. AC

illustrated this with an example of the development of 1 & 2 Nettleton Road requires the developer to pay a levy of £36,000 to the authority i.e. Wiltshire Council (WC). With a NP the proportion coming to the parish is increased by a further 10% (i.e. extra £3,600). As Burton is the only section of the parish to undertake the process for completion of a NP, then any later negotiation with WC and/or NPC funds ought to favour Burton. There is no rush as the process is expected to take about 2 years to complete.

Amanda then discussed the process for distribution of the questionnaires and asked for volunteers to help with this task.

PL asked why the BCA has not been consulted nor had prior information on this subject. AC said that NPC held a public meeting last year to inform parish residents, and explained that it is an NPC project not a BCA project. The questionnaire was the means chosen by NPC to obtain views on the merits of a NP. Instead what we seek are individuals to volunteer to distribute and collect the questionnaire. It was therefore not appropriate to debate the merits of having a NP at this meeting.

(Post meeting information for the committee: - The Bugle published an article on the subject of NP in October 2014 edition. Committee were also informed by email about the NP workshop on 22nd Sept and later at the BCA committee meeting on 11th Nov 2014) See also the attached link for more information <http://burtonvillage.org.uk/wordpress/wp-content/uploads/2014/Bugle-Oct2014.pdf>

Volunteers for questionnaire distribution include Moya Webb, Judith Bird, Pete Coyle, Missy Sell, Olivia Watts, Al Caie, Amanda Read and Chris Bennett

Action 28.07.15/1 – CB to liaise with Amanda to agree coverage of distribution.

7 Events –

a) 4th July party update - PC & MS reported the event went well and approx. 35 residents attended. PG informed the members that she had received feedback to indicate that if any future events such as this took place then it would be likely to be better attended. PC reported that an article had been placed on the village website. Well done to MS & PC for organising and managing this event.

Action 28.07.15/2 – PC to produce an article for the next edition of the Bugle newsletter

b) Brewery trip feedback – MS reported no additional information due to the illness of Dave Warburton

c) Clay pigeon shooting (Sept/Oct) – as above.

8 Report on Activities

a) Gateway and Burton in Bloom – In the absence of TH & VH there was no specific update. CB confirmed that a list of areas around Burton had been identified for inclusion on any ‘Tidy Up’ days to ensure all areas of the village are managed. Further discussions with TH & VH required. PG & PC agreed to meet this weekend (weather permitting) and do a tidy up of the area around Toll Down Way. AC indicated he would monitor the area around proposed play area and the area opposite the triangle on The Street.

- b) Community Speed Watch – AC reported that Community Speed Watch was progressing and a number of speeding motorists have been detected. AC also announced that the Police have changed the equipment sharing with Biddestone. Burton now shares equipment with Sherston and Luckington villages.
- c) Play Area – AC reported that there had been no update from the owner. AC sought approval from the committee to form a sub-group to look into the specific requirements of a play area, to include such things as equipment type/costs, eventual quotation from suppliers. This would also include discussion with other villages that have acquired a similar installation. Proposed by AC and seconded by PL & PC. Vote was unanimous
Action 28.07.15/3 – AC to identify members of the play area sub-group
- d) 100 Club Lottery – CB reported that since the first draw a further 4 residents had become members, boosting the total to 79. The next draw was scheduled for the 31st July and would be attended by JB, CB and hopefully PL. As previously reported PG has cash available for the draw winners and will arrange delivery of cash to CB.
- 8 Other business – AC introduced Dave Webb to the members as the editor of the Bugle newsletter. Dave was seeking the assistance of committee members to furnish articles on village activities. AC asked members to ensure that any requested material for the Bugle to be completed within agreed time constraints to allow news to be edited and published. The intention is to try and produce an edition at least every 3 months and keep the residents informed with current information. PC asked Dave to place an article to remind residents of the ‘Happy Hour’ at the local pub each Friday evening. PC confirmed that an article on the 4th July event was available. CB confirmed that an article on the 100 Club had been done, still needs to be viewed by PL & PG before submission to Dave. CB agreed to assist Dave with the inclusion of the Bugle onto the village website. CB suggested that in addition to PC the committee could do with more members prepared to assist in the management and input onto the website. AC agreed to be trained.
Action 28.07.15/4 – CB to arrange with Graham Read a tuition period for volunteer members to have access rights and work on the village website.

OW asked the committee to consider the idea of holding a form of ‘Car Boot Sale’ it was agreed to be a very good idea and that OW should coordinate ideas with PC & MS.

PL announced that he intended to resign from the committee. PL was pleased that the BCA had achieved a great deal since formation and wished everyone continued success, although PL indicated his own path had come to an end. Resignation accepted. AC on behalf of the committee thanked PL for his valuable contribution to BCA activity. CB asked that PL continue to fulfil the requirements of the Lottery licence and at the end of the year agree with PG the annual return. PL was happy to do this. For the next Lottery year, another member of the committee

be identified to replace PL.

Meeting closed – 9pm

Next meeting 7.30pm on Tuesday 1st September 2015

DRAFT